

**AGENDA**  
**FOR THE REGULAR MEETING OF THE GOVERNING BOARD  
TO BE HELD July 7, 2009**

The regular meeting of the Governing Board will be held commencing at 5:30 p.m. The location of the meeting is at 5300 Sixth Street, Carpinteria, California.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**BOARD APPROVAL OF AGENDA**

AS [SUBMITTED] [MODIFIED]

Board President asks the Board, public, staff, and legal counsel if there are any additions and/or modifications to the Agenda.

**I. APPROVAL OF MINUTES**

June 2, 2009

AS [SUBMITTED] [MODIFIED]

**II. PUBLIC FORUM**

The public may address the Governing Board on items of interest to the public which are not already on this evening's agenda and are within the subject matter jurisdiction of the Board. The time allotted for this discussion shall be pursuant to Board Bylaws.

**III. MATTERS BEFORE THE BOARD**

**A. GENERAL REPORTS:**

**1. General Manager's Status Report**

**(Pages 1 - 6)**

Description: General Manager to review his written report regarding the following issues:

- State Budget Update
- LAFCO Policy on Out of Agency Service Agreements for Agricultural Parcels
- Bluffs Sewer Relocation Project Update
- Mission Terrace Lift Station
- Grit Classified Installation
- Assessment District Administration Update
- Operations Update
- CWEA Plant of the Year Workshop Slideshow

**2. Change Order No. 003 to Cash Contract No. 346 B  
Lift Station No. 4 Modifications Project**

**(Pages 7 - 25)**

Description: Board to consider approval of Change Order No. 3 to Cash Contract No. 346 B between the Carpinteria Sanitary District and Timothy J. Ferrie, Inc.

Staff Recommendation: Staff recommends that the Board approve Change Order No. 003 to Cash Contract No. 346 B with Timothy J. Ferrie, Inc. as presented.

3. **Lift Station No. 4 Modifications Project Acceptance and Approval of Notice of Completion** (Pages 26 - 28)

Description: Board to consider accepting project completion for Lift Station No. 4 Modifications Project, authorizing General Manager to record a Notice of Completion, and approving release of retention and applicable bonds.

Staff Recommendation: Staff recommends that the Board accept the Lift Station No. 4 Modifications Project, authorize filing and recordation of a Notice of Completion, and approve release of retention and applicable bonds in accordance with the contract.

4. **Cash Contract No. 363 – Plant Water System Efficiency Modifications Project** (Pages 29 - 41)

Description: Board to consider approval of Cash Contract No. 363 between the District and PROUSYS of Ventura to replace electronic controls for the plant water system and minor retrofitting of the hydropneumatic tank.

Staff Recommendation: Staff recommends that the Board approve and execute Cash Contract No. 363 for the Plant Water System Efficiency Modifications Project between the Carpinteria Sanitary District and PROUSYS of Ventura, California.

5. **Cash Contract No. 365 – Penfield & Smith Septic to Sewer Project Engineering Design and Support Services** (Pages 42 - 83)

Description: Board to consider approval of Cash Contract No. 365 for final engineering design services and other related support services for the South Coast Beach Communities Septic to Sewer Project between the Carpinteria Sanitary District and Penfield & Smith of Santa Barbara, California.

Staff Recommendation: Board approval and execution of Cash Contract No. 365. with Penfield & Smith for professional engineering services on a time and material basis with a not to exceed contract amount of \$991,000.00.

6. **Cash Contract No. 366 – Safety Consulting Services** (Pages 84 - 92)

Description: Board to consider approval of Cash Contract No. 366 for safety consulting and OSHA compliance services between the Carpinteria Sanitary District and MGRyan & Co., Inc. of Oxnard, California.

Staff Recommendation: Staff recommends that the Board approve and execute Cash Contract No. 366 for safety consulting services between the Carpinteria Sanitary District and MGRyan & Co., Inc. of Oxnard, California.

7. **Resolution No. R-223 Setting Appropriations Limit for Fiscal Year 2009/10** (Pages 93 – 96)

Description: Section 7910 of the Government Code requires Special Districts to adopt a resolution each year to establish its appropriations limit for the following fiscal year at a regularly scheduled meeting or a notice of a special meeting. The appropriations limit represents the maximum amount that a municipality or other local governmental entity may collect from property tax revenue.

Staff Recommendation: Board adoption of Resolution No. R-223 setting the

appropriations limit for FY 2009/10.

**8. Resolution No. R-224 (Pages 97 - 104)**  
**Adoption of the FY 2009/10 Annual Budget**

Description: Board to review and adopt Resolution No. R-224 adopting the Fiscal Year 2009/10 Budget for the Carpinteria Sanitary District. Board may consider, discuss or take action on individual components of proposed budget, including such items as capital expenditures, annual cost of living adjustment for personnel salaries, and other discretionary expenses.

Staff Recommendation: Board adoption of Resolution No. R-224.

**9. 2009 CASA 54<sup>th</sup> Annual Conference (Pages 105 – 111)**

Description: The California Association of Sanitation Agencies (CASA) annual conference will be held August 12 – 15, 2009 at the Mission Bay Hilton in San Diego. The Board may consider approving attendance by interested Board Members.

Staff Recommendation: None. Board Decision.

**IV. BOARD ITEMS**

**A. COMMITTEE REPORTS**

Description: Verbal reports by the committee chairperson(s) of the following committees:

- Standing Finance Committee
- Standing Personnel Committee
- Standing Public Relations Committee

**B. GENERAL ITEMS**

1. CASA Legislative Committee Report (Jeff Moorhouse)
2. Future Agenda Items

**V. ADJOURNMENT**

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**FURTHER INFORMATION AVAILABLE**

A staff report providing more detailed information is available for most agenda items and may be reviewed in the District office during regular hours (Monday - Friday from 8:00 a.m. to 12:00 p.m. and/or 1:00 p.m. to 5:00 p.m.). Copies of individual reports may be requested at this office. Call (805) 684-7214 extension 10 for more information.

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact the District's Board Secretary at (805) 684-7214, extension 10, at least 48 hours prior to the start of the meeting.