# AGENDA

## FOR THE REGULAR MEETING OF THE GOVERNING BOARD TO BE HELD July 15, 2014

**The regular meeting of the Governing Board will be held commencing at 5:30 p.m. The location of the meeting is at 5300 Sixth Street, Carpinteria, California.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**BOARD APPROVAL OF AGENDA** AS [SUBMITTED] [MODIFIED]
Board President asks the Board, public, staff, and legal counsel if there are any additions and/or modifications to the Agenda.

**I. APPROVAL OF MINUTES**
June 17, 2014 AS [SUBMITTED] [MODIFIED]

**II. PUBLIC FORUM**
The public may address the Governing Board on items of interest to the public which are not already on this evening's agenda and are within the subject matter jurisdiction of the Board. The time allotted for this discussion shall be pursuant to Board Bylaws.

**III. MATTERS BEFORE THE BOARD**

**A. GENERAL REPORTS:**

**1. Operations Manager's Status Report** **(Pages 1 - 2)**

Description: Operations Manager to review his written report regarding the following issues:

- ASHT Replacement Project
- Rincon Point Septic to Sewer Project Update
- Collections System Rehabilitation Project Update
- Operations Update

**2. Change Order No, 2 to Cash Contract No. 410** **(Pages 3 - 13)**
**Collection System Rehabilitation Project**

Description: Board to review and consider approving Change Order No. 2 to Cash Contract No. 410 with Sancon Engineering.

Staff Recommendation: That the Board approved Change Order No. 2 to Cash Contract No. 410.

**3. Collection System Rehabilitation Project Acceptance and Approval of Completion** **(Pages 14-16)**

Description: The Board to review and consider accepting project completion and exoneration of posted payment and performance bonds with Sancon Engineering for the Collection System Rehabilitation Project.

Staff Recommendation: That the Board accept the Collection System Rehabilitation Project and approve release of applicable bonds.

**4. 2014 CASA Annual Conference** **(Pages 17- 20)**

Description: The Board to receive information related to the 2014 CASA Annual Conference.

Staff Recommendation: None. Board Decision.

## IV. BOARD ITEMS

### A. COMMITTEE REPORTS

Description: Verbal reports by the committee chairperson(s) of the following committees:

- Standing Finance Committee
- Standing Personnel Committee
- Standing Public Relations Committee
- Standing Utilities Committee
- AD-Hoc Facilities Planning Committee

### B. GENERAL ITEMS

1. CASA Legislative Committee Report (Jeff Moorhouse)
   - Discussion of pending legislation affecting CASA member agencies.
2. LAFCO Report (Jeff Moorhouse)
3. SBCSDA (Santa Barbara – California Special Districts Association) Report
4. CSRMA Report (Jeff Moorhouse)
5. Board Member Vacation Dates
6. Future Agenda Items

## V. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL — ANTICIPATED LITIGATION:
Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): one case. December 10, 2013 Notice of Violation from Central Coast Regional Water Quality Control Board

CONFERENCE WITH LEGAL COUNSEL — ANTICIPATED LITIGATION:
Initiation of litigation pursuant to Government Code Section 54956.9(d)(4): one case.

CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION: Pursuant to Government Code Section 54956.9(d)(1): Name of Case: The People of the State of California v. SCP Woodland, LLC, Carpinteria Sanitary District, et al. Santa Barbara Superior Court Case No. 1440021.

## VI. RECONVENE OPEN SESSION

## VII. CLOSED SESSION REPORT

## VIII. ADJOURNMENT

**FURTHER INFORMATION AVAILABLE**

A staff report providing more detailed information is available for most agenda items and may be reviewed in the District office during regular hours (Monday - Friday from 8:00 a.m. to 12:00 p.m. and/or 1:00 p.m. to 5:00 p.m.). Copies of individual reports may be requested at this office. Call (805) 684-7214 extension 10 for more information.

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact the District's Board Secretary at (805) 684-7214, extension 10, at least 48 hours prior to the start of the meeting.

Next Ordinance Available.....#14
Next Resolution Available.....R-278
Posting Date.....07/11/14

# MINUTES OF THE REGULAR MEETING OF THE CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
## June 17, 2014

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **June 17, 2014**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California. The agenda notice for this meeting was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

**CALL TO ORDER**
President Modugno called the meeting to order at 5:30 p.m. and noted for the record that Director Damron would be absent from tonight's meeting.

| | |
|---|---|
| Directors Present: | Mike Modugno – President<br>Jeff Moorhouse – Treasurer<br>Gerald Velasco – Secretary<br>Lin Graf – Secretary Pro-Tem |
| Staff Present: | Craig Murray – General Manager<br>Hamid Hosseini – Finance Director<br>Kim Garcia – Board Clerk |
| Legal Counsel Present: | Anthony Trembley – Musick, Peeler & Garrett, LLP |
| Public Present: | None. |

**PLEDGE OF ALLEGIANCE**
President Modugno led those present in the Pledge of Allegiance.

**BOARD APPROVAL OF AGENDA**
President Modugno asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

**I. BOARD APPROVAL OF MINUTES OF THE MEETING OF June 3, 2014**
Two corrections were noted. Page 4, the sentence under heading CLOSED SESSION REPORT, strike *either of* and change *items* to *item*. Page 5, the sentence under heading ADJOURNMENT change *Moorhouse* to *Modugno*.

Director Graf made a motion, seconded by Director Moorhouse that the Board approve the Minutes of the June 3, 2014 Regular Board meeting as modified. The motion carried by the following vote:

| | | |
|---|---|---|
| AYES: | 4 | Velasco, Graf, Modugno, Moorhouse |
| NOES: | 0 | None |
| ABSENT: | 1 | Damron |
| ABSTAIN: | 0 | None |

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## II. PUBLIC FORUM

None

## III. CLOSED SESSION

Legal counsel led the Board in to closed session at 5:34 on the following agendized items:

CONFERENCE WITH LABOR NEGOTIATORS: Per Government Code Section 54957.6. Agency designated representatives: Anthony Trembley, District Legal Counsel. Unrepresented employee: General Manager.

CONFERENCE WITH LEGAL COUNSEL — ANTICIPATED LITIGATION: Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): one case. December 10, 2013 Notice of Violation from Central Coast Regional Water Quality Control Board

CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION: Pursuant to Government Code Section 54956.9(d)(1): Name of Case: The People of the State of California v. SCP Woodland, LLC, Carpinteria Sanitary District, et al. Santa Barbara Superior Court Case No. 1440021.

## IV. RECONVENE OPEN SESSION

### A. CLOSED SESSION REPORT

President Modugno reconvened the open session at 6:17 p.m. and stated that there was no action taken on the closed session items.

President Modugno said that the Board would take a short recess at 6:17 p.m.

President Modugno reconvened the meeting and came out of recess at 6:24.

## V. MATTERS BEFORE THE BOARD

### A. GENERAL REPORTS:

#### 1. General Manager's Status Report

General Manager reviewed his written report regarding the following:

- ASHT Replacement Project
- Rincon Point Septic to Sewer Project Update
- Collections System Rehabilitation Project Update
- SAMA Meeting Report
- AB 371 Opposition Letters
- GM Vacation Schedule
- Operations Update

#### 2. PUBLIC HEARING - Resolution No. R-275 – Sewer Service Charges on Assessor Rolls

General Manager that notice was published twice in the *Coastal View News* about tonight's hearing and that Resolution No. R-275, according to state law, allows the District to place sewer service charges on the tax roll. A procedure text was provided to the Board President for conducting the hearing.

President Modugno opened the hearing and asked General Manager to call the roll. Answering "present" were Directors Graf, Moorhouse, Velasco, and President Modugno. General Manager said there were four Board members present, and that met the 2/3's quorum required by State law to adopt the resolution setting rates on the County Assessor's Rolls.

President Modugno asked General Manager to file the Notice of Hearing and Proof of Publication of the hearing with the Secretary. General Manager delivered Proof of Publishing of the Notice of Hearing to Board Secretary, Director Velasco. President Modugno noted for the record there were no members of the public present. General Manager said there was no majority protest and President Modugno declared the hearing closed.

President Modugno asked for a motion on the resolution. Director Moorhouse made a motion, seconded by Director Graf that the Board adopt Resolution No. R-275 ordering the filing with the County Auditor of a report of sewer service charges for FY 2014/2015 to be placed on and collected by the County Assessor's Rolls. The motion carried by the following roll call vote:

| | | |
|---|---|---|
| AYES: | 4 | Velasco, Graf, Modugno, Moorhouse |
| NOES: | 0 | None |
| ABSENT: | 1 | Damron |
| ABSTAIN: | 0 | None |

General Manager said the Resolution passed with the required 4/5's affirmative vote.

**3. Resolution No. R-276 – Setting Appropriations Limits for FY 2014/15**

General Manager said Section 7910 of the Government Code required Special Districts to adopt a resolution each year to establish its appropriations limit for the following fiscal year. The appropriations limit represented the maximum amount that a municipal entity or other local governmental entity may collect from property tax revenue. General Manager said the District's appropriations limit for FY 2014/2015 was $3,383,825, and the projected property tax revenue for this period was $507,900, well within the established limit.

Director Moorhouse made a motion, seconded by Director Graf that the Board adopt Resolution No. R-276 setting the appropriation limit for FY 2014/15 as presented. The motion carried by the following roll call vote:

| | | |
|---|---|---|
| AYES: | 4 | Velasco, Graf, Modugno, Moorhouse |
| NOES: | 0 | None |
| ABSENT: | 1 | Damron |
| ABSTAIN: | 0 | None |

**4. Resolution No. R-277 – Adoption of the FY 2014/15 Annual Budget**

General Manager submitted for Board review and adoption the Fiscal Year 2014/15 Budget for the Carpinteria Sanitary District. General Manager thanked District staff and the Board Finance committee for their input. Finance Director, Hamid Hosseini, provided the Board with an overview of the Budget document and highlighted key information. General Manager reviewed the proposed capital improvement projects.

Director Moorhouse said that in anticipation of additional legal expenses in the coming fiscal year he suggested that the Legal Counsel budget line item be increased from the proposed $30,000 to $40,000 and have rationale added to page 35 under Professional Services.

General Manager said, at the suggestion of President Modugno, he is proposing to modify the text on page 50 related to the Administration Building Design Capital Project to include an option to renovate the existing modular building.

After Board discussion, there was general consensus to change the Legal Counsel budget line item to $40,000, add rationale to support the increase to the Professional Services section on page 35 and to update the text on page 50 related to the Administration Building Replacement Design.

Director Graf made a motion, seconded by Director Moorhouse that the Board adopt Resolution No. R-277 adopting the fiscal year 2014/15 Budget as modified with expenditures totaling $10,858,500 including the revisions made to increase the total Legal Counsel Budget line to $40,000, to add language to Professional Services section on page 35 to support the increase and to add the proposed language to page 50 related to the Capital Improvement Project. The motion carried by the following roll call vote:

| | | |
|---|---|---|
| AYES: | 4 | Velasco, Graf, Modugno, Moorhouse |
| NOES: | 0 | None |
| ABSENT: | 1 | Damron |
| ABSTAIN: | 0 | None |

**5. Employment Contract – General Manager**

Legal Counsel said the Board is receiving a copy of the form of employment agreement between the District and Craig Murray as the General Manager. The changes to the current agreement are in the introductory paragraph noting the contract date, being today, June 17, 2014, with an effective date of May 2, 2014. Also changed was section one, the contract period May 2, 2014 through May 2, 2016 and section three regarding annualized compensation.

Director Moorhouse made a motion, seconded by Director Graf that the Board approve the employment agreement with the General Manager, Craig Murray, effective May 2, 2014 as presented. The motion carried by the following vote:

| | | |
|---|---|---|
| AYES: | 4 | Velasco, Graf, Modugno, Moorhouse |
| NOES: | 0 | None |
| ABSENT: | 1 | Damron |
| ABSTAIN: | 0 | None |

**6. 2014 General Election**

General Manager said this item was on the agenda to provide the Board with information related to the upcoming election.

**7. CSDA 2014 Board Election**

The Board reviewed and considered candidates for the CSDA 2014 Board Election.

President Modugno asked the Board if there were any recommendations to fill the open seat on the CSDA Board of Directors.

After Board discussion, Director Graf made a motion, seconded by Director Moorhouse, that the Board vote for Elaine Magner to serve a three-year term on the CSDA's Board of Directors. The motion carried by the following vote:

| | | |
|---|---|---|
| AYES: | 4 | Velasco, Graf, Modugno, Moorhouse |
| NOES: | 0 | None |
| ABSENT: | 1 | Damron |
| ABSTAIN: | 0 | None |

## VI. BOARD ITEMS

### A. COMMITTEE REPORTS

Standing Finance Committee
Director Moorhouse reported that the committee met on June 16th and reviewed the proposed FY 2014/15 Budget.
Standing Personnel Committee
None
Standing Public Relations Committee
Director Graf reported that the committee met on June 10th.
Standing Utilities Committee
None.
Ad-Hoc Facilities Planning Committee
None.

### B. GENERAL ITEMS

CASA Legislative Committee Report
Director Moorhouse reported on several bills.
LAFCO Report (Jeff Moorhouse)
None.
SBCSDA (Santa Barbara California Special Districts Association) Report
None.
CSRMA Report (Jeff Moorhouse)
None.
Board Member Vacation Dates
None.
Future Agenda Items
None.

## VII. ADJOURNMENT

There being no further items to discuss, President Modugno adjourned the meeting at 7:17 p.m.

Mike Modugno
President

Michael Damron
President Pro-Tem

Gerald Velasco
Secretary

Lin Graf
Secretary Pro-Tem

Jeff Moorhouse
Treasurer

# Carpinteria Sanitary District

Board of Directors Meeting
Operations Manager's Status Report

TO: Board of Directors

FROM: Mark Bennett - Operations Manager

SUBJECT: **Operations Manager's Status Report**

DATE: July 17, 2014

**ASHT Replacement Project Update**. Work is continuing on the chemical feed building foundation and foundation of the diesel fuel storage tank. Submittal review and response to RFIs is ongoing. Weekly construction progress meetings are being held on Tuesday mornings. The temporary chemical feed installation has been completed, the existing tanks have been moved to prepare pads for demolition. The existing fuel has also been moved to a temporary location until the pad is complete.

**Rincon Point Septic to Sewer Project Update**. Tank installations on the Ventura County side of the community are continuing. Work is progressing well with no major problems to report.

**Collection System Rehabilitation Project Update**. All work on this project has been successfully completed. Sancon has agreed to a settlement for additional work.

**Operations Update**: WWTP and Collection System operations updates are as follows:

- The treatment plant is operating in full compliance with our NPDES discharge permit.
- The capital project to replace the return activated sludge (RAS) pumps and appurtenant equipment has been successfully completed on June 30th. All electrical work was done in-house and the mechanical modifications were done by Cushman Contracting. The project was completed on budget.
- Staff replaced the variable speed drive (VFD) for RAS pump 2. The defective drive had to be replaced to complete the RAS pump project.
- The District has hired a temporary lab director in the absence of Frank Gonzales. Sofia Hamrin has worked for several laboratories including El Estero in Santa Barbara. Sofia has a Master's Degree in Environmental Science and Management.
- The pump controller at Lift Station No. 1 was replaced. The obsolete controller lost communication with the plant SCADA and was replaced with the new standard LC150 controller. The replacement was done by operations staff.
- Blower No. 3 was serviced and repaired by the manufacturer. The service required special tools to replace the bearings and to align the motor to the fan.
- The collection system is operating well with no overflows or blockages reported during the period.

- A lateral on Church Lane that had been disconnected during the last pipe bursting project was reconnected to the mainline. The house had not been occupied until recently and the disconnection was discovered.
- The Capital project to purchase the GPS Geo 7x through CMAS has been done. The equipment has been delivered and the collections staff has been trained.
- Collections staff replaced antennas on two smart cover manhole lids.
- Collections staff recently finished an extensive evaluation of our lateral inventory. Out of the 464 laterals currently in our inventory, the District services 148 laterals on schedules ranging from 1 to 36 months. Nearly 2000 work orders have been processed in servicing these laterals. 42 laterals within our preventive maintenance program have been identified as being responsible for 52% of the aforementioned work orders. It is the Collections Department intent to triage the list of laterals and repair them accordingly.
- In addition to the evaluation of the laterals within the Districts inventory, Collections staff has completed generating various maps within our GIS system showing our lateral inventory and maintenance efforts. With the addition of the Trimble GPS, the Collections staff is in anticipation of updating the locations and inspection data of all 464 laterals within our inventory.
- All manholes that were coated in the 2011 Manhole Lining Project were inspected in advance of the warranty expiration date of August 2014. Inspection results found a few minor delamination issues being reviewed by staff and management.
- Yearly E-One pump station inspections at Sandlyand Cove Rd. and Sandpoint Rd. are 100% complete. Inspections were done with an IPAD which allowed staff to compile site photos and inspection data for reference at a later date.
- Collections staff started CCTV inspections of mainlines that were lined in the 2013 CIPP project. Inspections thus far have identified one site in need of minor repairs.

# Carpinteria Sanitary District

Board of Directors Meeting

## STAFF REPORT

TO: Board of Directors

FROM: Craig Murray, P.E. - General Manager

**SUBJECT: Change Order No. 2 to Cash Contract No. 410**
**Collection System Rehabilitation Project**

DATE: July 15, 2014

**REQUESTED ACTION:** Board Consideration and Approval of Change Order No. 2 to Cash Contract No. 410 with Sancon Engineering, Inc.

**FUNDING SOURCE:** Approved CIP Budget for FY 2013/14

**BACKGROUND:** On November 5, 2013 the Board of Directors approved Cash Contract No. 410 between the District and Sancon Engineering, Inc. (Sancon). Change Order No. 1 was approved by the Board in March 2014 and the currently authorized contract amount is $693,048.42.

Sancon has successfully completed 100% of the contract work on the Collection System Rehabilitation Project. Performance on the project was generally good and the end product – over 16,000 linear feet of sewer pipeline rehabilitated using the CIPP method – is excellent.

During the final stages of construction, the District directed the Contractor to perform extra work on a time and materials basis which was necessary to complete the project. A point repair was required on Anita Street to address major structural pipe failure in one location prior to liner installation. Injection of chemical grout to control active groundwater infiltration was also required prior to lining a number of pipe segments. Change Order No. 2 to Cash Contract No. 410 was drafted to appropriately update the contract terms to include this extra work.

Change Order No. 2 also includes an adjustment of bid item quantities and associated extended costs. Excavated replacement of one 6-inch pipe on Anita Street reduced costs for that bid item and other bid item quantities varied slightly.

Lastly, Change Order No. 2 would authorize additional payment to Sancon for additional mechanical cleaning activities performed by their forces and by their subcontractors. The magnitude of this adjustment for unanticipated cleaning was negotiated between Sancon and District staff. It is reflective of the very challenging nature of the mineral deposits and mineral scale in many pipe segments in this contract, and the diligence with which Sancon pursued the cleaning activities.

This change order, including the attachments, documents the extra work. Based on staff review, the costs are reasonable and the extra work was necessary to successfully complete the project. If approved, Change Order No. 2 would increase the contract price by **$41,895.13**, making the revised total $734,953.55. This amount remains within the authorized $750,000 project budget.

**RECOMMENDATION:** Staff recommends that the Board approve Change Order No. 2 to Cash Contract No. 410 with Sancon Engineering, Inc. as presented.

**SUGGESTED MOTION:** I move that the Board approve Change Order No. 2 to Cash Contract No. 410 with Sancon Engineering, Inc. as presented.

M_____ S_____

Ayes:_____ Nays:_____ Abstentions:_____

Prepared By: _____
Craig Murray, P.E. - General Manager

Attachments: Change Order No. 2 and Backup Information

P:\Board\Staff Reports\2014\07-15-14\CC410_Sancon_CO2.doc

# CARPINTERIA SANITARY DISTRICT
# Collection System Rehabilitation Project
# Cash Contract No. 410

**CONTRACT CHANGE ORDER NO. 002**



| PROJECT NUMBER | PROJECT TITLE | | |
|---|---|---|---|
| **P-149** | **Collection System Rehabilitation Project** | | |
| CONTRACT NUMBER | NAME OF CONTRACTOR | % COMPLETE($) | % TIME USED |
| **410** | **Sancon Engineering, Inc.** | 100 | 100 |

In accordance with this contract, the following change is ordered, resulting in: (Check all that apply).

☒ Increase in Contract Amount ☐ No Change in Contract Amount ☐ Decrease in Contract Amount
☐ Increase in Contract Time ☒ No Change in Contract Time ☐ Decrease in Contract Time

**DESCRIPTION:**

1. Item 1, Anita Street Point Repair. Verbal authorization for T&M repair necessary prior to CIPP lining. Backup tickets and cost accounting provided. Cost = $7,119.00; no time extension.

2. Item 2, Chemical Grouting. Verbal authorization for T&M application of chemical grout to control groundwater infiltration prior to CIPP lining. Backup tickets and cost accounting provided. Cost = $6,504.75; no time extension.

3. Item 3, Bid Item Quantity Adjustment. Adjustment of quantities based on accounting of actual linear footage of pipeline rehabilitated versus quantities in bid schedule. Cost = $3,536.75, no time extension.

4. Item 3, Additional Pipeline Cleaning – Negotiated claim settlement for additional, unanticipated mechanical cleaning by contractor and subcontractors to remove mineral scale and mineral deposits prior to CIPP lining. Cost = $33,035.78, no time extension.

Prepared by: Project Manager

| THIS CHANGE ORDER: | PRIOR CHANGE ORDER(S): | ORIGINAL CONTRACT: | ADJUSTED CONTRACT: |
|---|---|---|---|
| AMOUNT: $ 50,196.28 | AMOUNT: $ 37,466.80 | AMOUNT: $ 655,591.62 | AMOUNT: $ 743,254.70 |
| TIME (Days): 0 | TIME (Days): 0 | TIME (Days): 90 | TIME (Days): 90 |

| Notice to Proceed Date: | Original Contract Completion Date: | Adjusted Contract Completion Date: |
|---|---|---|
| 1/6/14 | 5/13/14 | 5/13/14 |

We, the undersigned, have given careful consideration to the change proposed, and hereby agree, if this proposal is approved, that we will provide all equipment, furnish all materials, except as may otherwise be noted above, and perform all services necessary for the work specified, and will therefore, accept as full payment, the fees or prices and adjustments in contract time shown above. This Change Order includes all direct costs such as labor, material, job overhead, profit, costs for modifications or changes in sequence of work to be performed, delays, rescheduling, disruptions, extended direct overhead or general overhead, acceleration, material or other escalation which include wages and other impact costs.

**ACCEPTED (Contractor):**

COMPANY/FIRM:
**Sancon Engineering, Inc.**

SIGNATURE: _____

TITLE: _____ DATE: _____

REVIEWED BY:

Eddie Saenz _____
Construction Inspector. DATE

RECOMMENDED BY:

Matt Oliver _____
CSD Project Manager DATE

RECOMMENDED BY:

Craig Murray, P.E. _____
CSD General Manager DATE

APPROVED BY:

Craig Murray, P.E. _____
CSD General Manager DATE

# QUOTATION AND ORDER

**TIERRA CONTRACTING, INC.**
*General Engineering Contractor*
P.O. Box 400, Goleta, CA 93116
5484 Overpass Rd., Santa Barbara, CA 93111
PHONE (805) 964-8747
FAX (805) 964-4438

TO: **Sancon**
Hereinafter called Owner

**Attn:** Jarrett Messa
Street

City

DATE May 6, 2014

TITLE

ENGINEER

APPROVED BY

This duly licensed company or individual TIERRA CONTRACTING, INC. (License No. 416114)
Hereinafter called Contractor, agrees to construct in a good and workmanlike manner for Owner, subject to the terms and conditions set forth herein and on the reverse side hereof, furnishing all labor, material, tools and equipment therefore, the work as noted herein for the unit prices as set for the below:

## Anita Street Point Repair

Remove 3ft-4ft section of 8" VCP sewer main and replace with 8" SDR35 approximately 6.5ft deep. Location is 10ft north of manhole SG-190. Includes slurry backfill, remove and replace asphalt. **Total Cost: $6,780**

## El Carro Lane Point Repair

Remove 3ft-4ft section of 8" VCP sewer main and replace with 8" SDR35 approximately 6.5ft deep. Location is 10ft north of manhole SG-190. Includes slurry backfill, remove and replace asphalt. **Total Cost: $6,780**

**Note: Recognition of groundwater encountered in area**

***Note – Bid Excludes**: Fees, Plans, Permits, Staking, Landscaping, Testing, Additional Move-ins, Responsibility for damage to all unknown/unmarked existing onsite utilities, Winterization of Project (Sediment Control-Strawbale Barriers around Catchbasins), Storm Water Protection Plan, and all costs associated with contaminated soil or ground water. Excess spoil left onsite.*

On the following described real property: Lots _____ Tract _____
In City of _____, County of _____, State of California.
Owner agrees to pay to the Contractor for said work listed above the sum of $_____
Unit prices to prevail. Contractor will submit invoices to Owner on the 1st and 15th of each month after commencement of construction for all work done by Contractor to date of invoice. Owner shall pay 95% of the sums presented on each invoice on or before the 10th and 25th of each month following presentment of invoice. The retained balance of the contract shall be paid to Contractor on presentation to Owner of waiver or preliminary letter of acceptance by appropriate County or City authorities, or if none, at such time as the improvement is used by Owner or his agents, representatives or successors in interest, or within 30 days after completion of work by Contractor, whichever is sooner.

**ACCEPTANCE:**
Your are hereby authorized to furnish and install the above equipment
And materials at the price and under the terms and conditions as set forth above:

TIERRA CONTRACTING, INC.

_____
Owner

By _____ Date _____

By _____

**NATIONAL PLANT SERVICES, INC.**
*Specializing in today's needs for environmental protection*
1461 Harbor Avenue • Long Beach, CA 90813-2741
(562) 436-7600 • (562) 495-1528

14024

**INVOICE: 11559** Page: 1

| | |
|---|---|
| Invoice Number | 11559 |
| Date | 6/19/2014 |
| Our Job No. | SAN200-135 |
| Your Reference | JOB# |
| Requisition No. | |
| Release No. | |
| Authority | |
| Terms | Net 30 days |
| For Transactions To | 5/5/2014 |

Bill
To: SANCON ENGINEERING INC
5841 ENGINEER DRIVE
HUNTINGTON BEACH, CA 92649

| Item/Description | Quantity Unit | Unit Price | Total Price |
|---|---|---|---|
| PROVIDED GROUT AS DIRECTED AT COLLECTION SYSTEM REHABILITATION VARIOUS AREA IN CARPENTERIA 05/05/2014 | | | |
| GROUT CREW S/T | 1.00 DAY | 2,800.00 | 2,800.00 |
| MOBILIZATION | 1.00 EA | 3,200.00 | 3,200.00 |
| GROUT CHEMICAL | 13.00 GA | 15.00 | 195.00 |

509/14024

| | |
|---|---|
| Subtotal: | 6,195.00 |
| Amount Paid: | 0.00 |
| Total: | 6,195.00 |

**CONTRACT PAYMENT SUMMARY**
**Carpinteria Sanitary District**

**Collection System Rehabilitation Project CC410**

Contractor: Sancon Engineering

| | | | BID PRICING | | BILLING AMOUNTS | |
|---|---|---|---|---|---|---|
| Bid Item Descriptions | UNIT | QUANTITY | UNIT PRICE | EXTENSION | QUANTITY | TOTAL |
| 1. Mobilization, Demobilization, Bonds and Insurance | LS | 1 | $ 5,000.00 | $ 5,000.00 | 1 | $ 5,000.00 |
| 2. Permits and Traffic Control Plans | LS | 1 | $ 1,375.00 | $ 1,375.00 | 1 | $ 1,375.00 |
| 3. Trench Excavation Safety Systems | LS | 1 | $ 50.00 | $ 50.00 | 1 | $ 50.00 |
| 4. 6-inch Sewer Rehabilitation CIPP Method | LF | 2,778 | $ 36.65 | $ 101,813.70 | 2,698 | $ 98,881.70 |
| 5. 8-inch Sewer Rehabilitation CIPP Method | LF | 8,272 | $ 35.12 | $ 290,512.64 | 8,252 | $ 289,810.24 |
| 6. 8-inch Sewer Rehabilitation CIPP or Pipebursting (Lines 1-4 and 6-11) | LF | 3,222 | $ 35.12 | $ 113,156.64 | 3,222 | $ 113,156.64 |
| 7. 10-inch Sewer Rehabilitation CIPP Method | LF | 832 | $ 42.57 | $ 35,418.24 | 1,027 | $ 43,719.39 |
| 8. 12-inch Sewer Rehabilitation CIPP Method | LF | 305 | $ 53.72 | $ 16,384.60 | 305 | $ 16,384.60 |
| 9. 15-inch Sewer Rehabilitation CIPP Method | LF | 390 | $ 55.72 | $ 21,730.80 | 390 | $ 21,730.80 |
| 10. Sewer Lateral Reinstatement | EA | 381 | $ 50.00 | $ 19,050.00 | 381 | $ 19,050.00 |
| 11. Trenchless Sewer Lateral Connection Sealing/Repair | EA | 14 | $ 1,130.00 | $ 15,820.00 | 13 | $ 14,690.00 |
| 12. Remove and Replace Cleanout Assembly | EA | 8 | $ 4,410.00 | $ 35,280.00 | 8 | $ 35,280.00 |
| Extra - Concha Loma Manhole (CO#1) | | | | | | $ 13,000.00 |
| Extra - Anita Dig/Replace (CO#1) | | | | | | $ 18,866.80 |
| Extra - Manhole Rehab (CO#1) | | | | | | $ 5,600.00 |
| Extra - Anita Point Repair (CO#2) | | | | | | $ 7,119.00 |
| Extra - Chemical Grouting (CO#2) | | | | | | $ 6,504.75 |
| Extra - Additional Cleaning (CO#2) | | | | | | $ 33,035.78 |
| **BASE BID TOTALS** | | | **TOTAL:** | **$655,591.62** | | **$ 743,254.70** |

Carpinteria Sanitary District
5300 Sixth Street, Carpinteria, CA 93013
(805) 684-7214 • Admin Fax (805) 684-7213 • Plant Fax (805) 566-6599

June 23, 2014

Mr. Chuck Parsons
Sancon Engineering, Inc.
5841 Engineer Drive
Huntington Beach, CA 92649

**Subject: Cash Contract No. 410 – Closeout Proposal Review**
**Collection System Rehabilitation Project**

Dear Chuck,

On behalf of the Carpinteria Sanitary District, I would like to convey our thanks and appreciation to you and the Sancon Engineering team for your work on the District's Collection System Rehabilitation Project. As I mentioned in our meeting on June 17th, we are pleased with the end product and we were impressed with the efficiency and professionalism of your CIPP lining crew through the course of construction. For this reason, District staff worked in partnership with Sancon and we made every effort to support your team to keep the work progressing.

With respect to your request for additional compensation related to mechanical cleaning activities necessary to remove mineral scale and mineral deposits prior to lining, the District has carefully analyzed the information you provided and we offer the following response.

1. Section 01010 Paragraph 1.03(E) of the Contract Documents and Addendum No. 1 both clearly advised prospective bidders of the existence of heavy mineral scale and mineral deposits in certain line segments and stated that no additional compensation would be considered after contract award.

2. Detailed CCTV inspection records and digital video files were made available to all prospective bidders on this project. It was reported to us that your primary cleaning subcontractor did not even review this information during the bid period or in advance of project commencement.

3. The District provided support to Sancon and its subcontractor throughout this project, including performance of work that was within the scope of the construction contract. The District estimates that we expended personnel and equipment costs totaling **$28,670** to support your forces on this project. This amount excludes administrative/management time spent coordinating bypass plans with the State Park and other activities that should have been the contractor's responsibility. A spreadsheet is attached that provides details of the support services provided to Sancon by the District.

4. The work on this project was substantially complete on June 12, 2014. The specified contract completion date was May 13, 2014. The District has no plans to assess liquidated damages ($500/day) for the 21 working days expended beyond the contract period, despite the fact that Sancon's crew pulled off the job on several occasions, twice for a full week.

Although we believe there is no contractual or legal basis for this claim related to "extra" cleaning, in consideration of the diligent efforts put forth by the Sancon team and in recognition of the challenging nature of this project, the District is willing to offer you some additional compensation. Such compensation would be subject to approval by the District's Board of Directors. Summarized below is our response to your three-pronged request for additional payment.

**Additional Cleaning by Sancon – Requested Amount = $53,631.00**
Sancon forces were effective in their efforts to clean lines that their primary subcontractor could not or did not complete. We carefully reviewed the summary and detailed cost worksheets for each specific line segment that you provided. For each line segment, a determination was made as to the legitimacy of the claimed extra work based on information in daily inspection reports and first hand perspective of the District's inspector. The attached spreadsheet summarizes our itemized response. In this situation, the District does not believe it is appropriate to pay a markup or overhead on this additional cleaning and those costs have been excluded. For this portion of your claim, the District is willing to provide a total of **$22,926.38** in additional compensation.

**Additional Cleaning by National Plant Services – Requested Amount = $16,767.80**
As discussed on our June 17th meeting, the District's opinion is that this subcontractor did not assign experienced staff or reliable equipment to this project. As a result, their progress on many line segments was exceedingly slow and in some cases entirely ineffective. Much of the work that was performed by Sancon following their departure, some of which is the basis for your extra work claim above, was necessary because this subcontractor was unable to complete the required cleaning. District forces also successfully cleaned lines that could not be cleaned by this subcontractor. As such, the District is not willing to provide additional compensation for this portion of your claim.

**Additional Cleaning by Pipe Tek – Requested Amount = $17,750.00**
This subcontractor was successful in its efforts to clean Line #10 on Padaro Lane. The District is willing to pay for two full 8-hour days and one 5-hour day of cleaning work (3 hours of down time on one day due to equipment failaure). The District will not pay for travel or overtime expenses. Sancon independently elected to engage this subcontractor in lieu of self-performing the work and the District should not be responsible for duplicative mobilization costs, or travel costs at overtime rates, particularly when Sancon forces were working at another job location. Total authorized additional compensation for this portion of your claim is **$10,109.40**.

In total, District staff conceptually agrees to additional compensation of **$33,035.78**. This amount would be the subject of a change order presented to the District Board of Directors for consideration and approval. If approved, payment would be made to Sancon Engineering upon receipt of a waiver of all claims.

I believe that this proposal represents a reasonable compromise and I hope that we can move forward to finalize project closeout activities. Thank you again for your efforts on this important project. If you have any questions, please do not hesitate to contact me by phone at 684-7214 extension 12, or by email at craigm@carpsan.com. You may also contact Matt Oliver, the District's Collection System Supervisor, at 684-7214 extension 22, or by email at matto@carpsan.com.

Best Regards,
CARPINTERIA SANITARY DISTRICT

Craig M. Murray, P.E.
General Manager

cc: Matt Oliver, CSD

P:\General\Projects\CollectionRehab_2013\ExtraWork_Request.doc

## Carpinteria Sanitary District Cash Contract No. 410

### Sancon Engineering, Inc.- Cost Differential Summary

| Street | Line # | Carpinteria Sanitary District Services | Crew Qty. | Hours | Rate | Total | Vactor Hours | Rate | Total | TV Truck Hours | Rate | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Padaro Lane | 10 | CSD Provided cleaning services.<br>(3 man crew, TV Truck, Vactor, 20 hours) | 3 | 20 | $65.00 | $3,900.00 | 20 | $150.00 | $3,000.00 | 20 | $130.00 | $2,600.00 |
| N. Via Real | 12,13 | 5/8- CSD provided cleaning services with Sancon Lumberjack.<br>(3 man crew, Vactor, TV Truck, 4 hours) | 3 | 4 | $65.00 | $780.00 | 4 | $150.00 | $600.00 | 4 | $130.00 | $520.00 |
| Theresha St. | 16,18 | 4/2,4/3- CSD provided cleaning services with Sancon Lumberjack. (3 man crew,Vactor, 1.5 days) | 3 | 12 | $65.00 | $2,340.00 | 12 | $150.00 | $1,800.00 | 16 | $130.00 | $2,080.00 |
| El Carro Lane | 19 | CSD provided assistance to National Plant-Stuck in line.<br>(2 man crew, Vactor, 1.5 hours OT) | 2 | 1.5 | $97.50 | $292.50 | 1.5 | $225.00 | $337.50 | | | |
| Aragon | 25 | 3/3- CSD provided assistance to Sancon- Stuck in line.<br>(2 man crew, Vactor, 2 hours OT) | 2 | 2 | $97.50 | $390.00 | 2 | $225.00 | $450.00 | | | |
| | | CSD Cleaned line with CSD Chain Flail<br>(3 man crew,Vactor, TV Truck, 4 hours) | 3 | 4 | $65.00 | $780.00 | 4 | $150.00 | $600.00 | 4 | $130.00 | $520.00 |
| Nipomo | 32 | 2/28- CSD provided traffic control for lining operations.<br>(Rotated 3 men, 8 hours total) | 1 | 8 | $65.00 | $520.00 | | | | | | |
| Vallecito Rd. | 34 | 4/8- CSD Provided cleaning ops.<br>(2 man crew, Vactor, 4 hours) | 2 | 4 | $65.00 | $520.00 | 4 | $150.00 | $600.00 | | | |
| Concha Loma Dr. | 54 | 2/25- CSD provided traffic control during lining operations.<br>(2 man crew, 4 hours each) | 1 | 8 | $65.00 | $520.00 | | | | | | |
| Lift Station #3 | Plant | CSD cleaned out LS #3 after Sancon cleaned Line # 53.<br>(3 man crew, Vactor, 16 hours) | 3 | 16 | $65.00 | $3,120.00 | 16 | $150.00 | $2,400.00 | | | |
| | | | | | | **$13,162.50** | | | **$9,787.50** | | | **$5,720.00** |

**CSD Crew/ Equipment Rates:**

Vactor Combination Truck $150.00 /hr.
TV Truck $130.00 /hr.
Crew $65.00 /hr.

**Total: $28,670.00**

## Carpinteria Sanitary District Cash Contract No. 410

### Sancon Engineering, Inc.- Cost Differential Summary

| Street Name | Line # | Length | Total Sancon Cleaning Hours | Sancon Additional Cleaning Hours | Sancon Additional Cost | CSD Adjusted Hours | CSD Adjusted Cost per Line |
|---|---|---|---|---|---|---|---|
| Padaro Lane | 5 | 70 | 3 | 1 | $746.00 | 1 | $559.18 |
| Padaro Lane | 7 | 346 | 3 | 1 | $746.00 | 1 | $559.18 |
| Padaro Lane | 10 | 350 | 7.5 | 5.5 | $3,891.00 | 0 | $0.00 |
| Padaro Lane | 11 | 345 | 3 | 1 | $746.00 | 1 | $559.18 |
| Theresha St. | 16 | 164 | 12 | 10 | $6,826.00 | 5 | $2,795.90 |
| Anita St. | 17 | 303 | 23 | 21 | $14,035.00 | 14 | $7,828.52 |
| Theresa St. | 18 | 221 | 5 | 3 | $2,057.00 | 0 | $0.00 |
| El Carro | 20 | 252 | 14 | 12 | $8,046.00 | 8 | $4,473.44 |
| El Carro | 22 | 176 | 4.25 | 2.25 | $1,520.00 | 1 | $559.18 |
| Begonia | 23 | 350 | 3 | 1 | $655.00 | 0 | $0.00 |
| Aragon | 24 | 277 | 4 | 2 | $1,311.00 | 0 | $0.00 |
| 6th Street Access | 53 | 305 | 21.5 | 19.5 | $13,052.00 | 10 | $5,591.80 |
| | | | | **79.25** | $53,631.00 | **41** | **$22,926.38** |

* CSD cost differential calculated by application of CSD adjuted hours vs. Sancon labor and equipment rates less Sancon mark-up.

# Carpinteria Sanitary District

Board of Directors Meeting

## STAFF REPORT

TO: Board of Directors

FROM: Craig Murray, P.E. - General Manager

SUBJECT: **Collection System Rehabilitation Project Acceptance and Approval of Notice of Completion**

DATE: July 15, 2014

**REQUESTED ACTION:** Staff recommends that the Board approve the following actions:

A. Accept project completion of a contract with Sancon Engineering, Inc. (Sancon) for the Collection System Rehabilitation Project and authorize General Manager to record a Notice of Completion with the County of Santa Barbara.

B. Exonerate posted payment and performance bonds as deemed appropriate by the General Manager in accordance with the schedule set forth in the Contract Documents.

**FUNDING SOURCE:** CIP Project P-149

**BACKGROUND:** On November 5, 2013 the Board of Directors approved Cash Contract No. 410 between the District and Sancon for the Collection System Rehabilitation Project in the amount of $655,591.62. Approved change orders are expected to result in a revised contract amount of $734,953.55. Work under this contract has been successfully completed. District staff verified that the work was performed in accordance with the project specifications based on daily on-site observations and review of post-construction submittals. Overall, Sancon's performance on this project was excellent.

The District has received all required project submittals. As such, the project is complete and staff recommends that the Board accept the improvements and authorize the General Manager to execute and record the attached Notice of Completion. After the prescribed waiting period the District will exonerate applicable bonds within the statutory timeframes.

**RECOMMENDATION:** Staff recommends that the Board accept the Collection System Rehabilitation Project, authorize filing and recordation of a Notice of Completion, and approve release of applicable bonds in accordance with the contract.

**SUGGESTED MOTION:** I move that the Board accept the Collection System Rehabilitation Project, authorize filing and recordation of a Notice of Completion, and approve release of applicable bonds in accordance with the contract.

M_____ S_____

Ayes:_____ Nays:_____ Abstentions:_____

Prepared By: _____
Craig Murray, P.E. - General Manager

Attachments: Notice of Completion

P:\Board\Staff Reports\2014\07-15-14\Sancon_Accept.doc

**RECORDING REQUESTED BY**
**AND WHEN RECORDED RETURN TO:**

Carpinteria Sanitary District
5300 Sixth Street
Carpinteria, CA 93013

*NO FEE PER GOVERNMENT CODE 6103*

---

## NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:

2. The full name of the owner is: Carpinteria Sanitary District

3. The full address of the owner is: 5300 Sixth Street
Carpinteria, California 93013

4. The nature of the interest or estate of the owner is: Purchaser under public works contract

5. A work of improvement on the property hereinafter described was completed on June 13, 2014.

   The work completed was: **Collection System Rehabilitation Project**

6. The name of the contractor for said project was: **Sancon Engineering, Inc.** of Huntington Beach, CA.

7. The property on which said work of improvement was completed is in the City of Carpinteria, County of Santa Barbara, State of California, and is described as follows:

   *Various locations throughout the Carpinteria Sanitary District Service Area*

8. Issuance by owner of this Notice of Completion does not operate as a waiver of any rights or remedies which owner may possess against contractor arising out of contractor's performance of the work..

CARPINTERIA SANITARY DISTRICT

_____ _____
Craig Murray, P.E. - General Manager Dated

## CERTIFICATE

I, the undersigned, say: I am the General Manager of the Carpinteria Sanitary District. I have read the foregoing Notice of Completion and know the contents thereof; the same is true of my own knowledge. I certify under penalty of perjury that the foregoing is true and correct.

Executed on _____, at Carpinteria, California

_____
Craig Murray, P.E.
General Manager
Carpinteria Sanitary District

# Carpinteria Sanitary District

Board of Directors Meeting

## STAFF REPORT

**TO**: Board of Directors

**FROM:** Craig Murray, P.E. - General Manager

**SUBJECT:** **2014 CASA Annual Conference**

**DATE**: July 15, 2014

**REQUESTED ACTION:** None. Board Decision.

**FUNDING SOURCE:** Account 5222-0 (Director Conferences & Training)

**BACKGROUND:** The 59th Annual Conference for the California Association of Sanitation Agencies (CASA) will be held August 20-22, 2014 at the Marriott in Monterey, CA. Attached is a copy of the conference announcement and tentative agenda. Scheduled at the beginning of the conference on Wednesday, August 20th is a CSRMA Training Seminar. The Board may consider approving attendance by interested Board members. Attending Board members may contact the Office Manager to make travel arrangements.

**RECOMMENDATION:** None. Board Decision.

**SUGGESTED MOTION:** None.

Prepared By: _____
Craig Murray, P.E. - General Manager

Attachments: CASA Conference Announcement, Tentative Agenda, Registration Information
CSRMA Risk Management Seminar Registration Information

## Wednesday, August 20, 2014

| | |
|---|---|
| 7:00 a.m. - 8:00 a.m. | **Continental Breakfast** |
| 8:00 a.m. - 12:00 p.m. | **CSRMA Training Seminar**<br>**The Tao of Ta-DA: Watch What Happens When Work Becomes Play**<br>Joel Zeff, Motivational Speaker |
| 9:00 a.m. - 5:00 p.m. | **Registration** |
| 10:30 a.m. - 12:30 p.m. | **CASA Board of Directors Meeting** |
| 1:00 p.m. - 3:00 p.m. | **Pre-Conference Session**<br>**Ethics Training for State and Local Officials** |
| 3:15 p.m. - 4:15 p.m. | **Utility Leadership Committee Meeting** |
| 4:15 p.m. - 5:30 p.m. | **Associates Committee Meeting** |
| 5:00 p.m. - 6:30 p.m. | **CSRMA Executive Board Meeting** |

## Thursday, August 21, 2014

| | |
|---|---|
| 7:30 a.m. - 9:00 a.m. | **Continental Breakfast** |
| 7:30 a.m. - 9:00 a.m. | **CSRMA Board of Directors Meeting** |
| 7:30 a.m. - 9:00 a.m. | **Federal Legislative Committee Meeting** |
| 9:00 a.m. - 12:00 p.m. | **Morning Sessions** |
| 9:00 a.m. - 9:30 a.m. | **Global Water Change: The State of the U.S. Water Industry**<br>Ralph Eberts, Executive Vice President, Black & Veatch |
| 9:30a.m. - 10:30 a.m. | **The California Water Bond**<br>Caitrin Chappelle, Research Associate, Public Policy Institute of California<br>Cindy Tuck, State Legislative Director, Association of CA Water Agencies |
| 10:30 a.m. - 10:45 a.m. | **Networking Break** |
| 10:45 a.m. - 11:45 a.m. | **Sustainable Practices for Today's Utilities**<br>• Robert P. Ghirelli, Asst. General Manager, OCSD - *Rate Increase: Strategy, Tactics and Public Outreach*<br>• Dennis Scherzer, Director, East Palo Alto Sanitary District - *The Treatment Plant as Producer*<br>• Gary T. Arant, General Manager, Valley Center Municipal Water District - *Sustainability on a Smaller Scale* |

## Thursday, August 21, 2014 continued

| | |
|---|---|
| 12:00 p.m. - 1:30 p.m. | **Conference Luncheon and Business Session**<br>• State Legislative Report, Mike Dillon, CASA State Lobbyist<br>• Election of Board of Directors<br>• Executive Director's Report |
| 1:45 p.m. - 4:15 p.m. | **Afternoon Session** |
| 1:45 p.m. - 2:00 p.m. | **CASA Education Foundation Presents the 2014 Inaugural Scholarship Recipients** |
| 2:00 p.m. – 2:30 p.m. | What's New at WERF? Daniel T. Woltering, Ph.D., Interim Executive Director, Water Environment Research Foundation |
| 2:30 p.m.-- 3:45 p.m. | **Emerging Environmental Issues:**<br>Panel:<br>• Harry L. Allen, Chief, Emergency Response Section, USEPA Region 9 - Reclaiming Superfund Mine Sites with Biosolids (invited)<br>• Sara Deslauriers, Climate Change Program Manager - AB 32 Scoping Plan Update<br>• Lisa Rothbart, Engineer, Orange County Sanitation District and TBD, CASA Communications Workgroup- Just When You Thought it Was Safe to Go Outside…Along Comes Cal Enviro Screen |
| 3:45 p.m. - 4:15 p.m. | **Announcement of the 2014 CASA Achievement Awards Winners** |
| 5:30 p.m. - 6:30 p.m. | **Reception** |

## Friday, August 22, 2014

| | |
|---|---|
| 7:30 a.m. - 11:00 a.m. | **Registration** |
| 7:30 a.m. - 9:00 a.m. | **Continental Breakfast** |
| 7:30 a.m. - 9:00 a.m. | **State Legislative Committee Meeting** |
| 9:00 a.m. - 11:00 a.m. | **Closing Session** |
| 9:00 a.m. - 10:15 a.m. | **Better Together: Regional Collaborative Approaches to Water Quality Challenges**<br>Moderator: Jackie Kepke, Chair, CASA Regulatory Workgroup<br>Panel:<br>• Tim Moore, Founder, Risk Science - Central Valley SALTS<br>• David R. Williams, Executive Director, Bay Area Clean Water Agencies<br>• Celeste Cantú, General Manager, Santa Ana Watershed Project Authority |
| 10:15 a.m. - 10:45 a.m. | **Washington Report and Election Perspectives:** *An examination of the potential scenarios that might unfold from the November 2014 elections and the implications for CASA agencies.*<br>Eric Sapirstein, Federal Legislative Advocate, CASA |
| 10:45 a.m. - 11:00 a.m. | **Closing Remarks and Passing of the Gavel** |
| 11:15 a.m. - 12:00 p.m. | **Program Committee Meeting** |
| 11:00 a.m. - 3:00 p.m. | **Attorneys Committee Meeting** |

# SAVE THE DATE NOW!

## August 20, 2014

## CSRMA RISK MANAGEMENT SEMINAR AT CASA….

***Sponsored by:***
***California Sanitation Risk Management Authority (CSRMA)***

| TIME | TOPIC |
|---|---|
| **7:00-8:00** | **CATERED BREAKFAST** |
| **8:00-12:00** | **The Tao of Ta-Da: Watch What Happens When Work Becomes Play**<br>*by Joel Zeff*<br><br>In this hilarious interactive presentation, Joel uses improvisational exercises to illustrate the central message:<br>***That organizations and individuals should CELEBRATE every day successes to increase collaboration, productivity, passion and innovation.***<br><br>*We've all witnessed the excitement of a three-year-old child. They celebrate finding a ladybug. They celebrate drawing a flower. They celebrate going to the bathroom in the toilet for the first time.*<br><br>*Somewhere along the way, too many adults lose this sense of excitement about our lives and our work. Our tanks are empty. There is no fuel for collaboration, productivity and innovation. When employees and managers are not having fun and enjoying their work, they become "Bye-Bye" people. "Bye-Bye" people don't care about meeting goals, producing results, or having fun.*<br>*Employees and managers who have fun at their jobs are more loyal, enthusiastic and passionate. They sell more, communicate more effectively, take better care of customers and produce more sustainable results. And fun increases employee retention.*<br>*In Joel's dynamic and motivational keynote presentation, employees will appreciate the value of fun in the workplace and learn how to make the simple choices to have more fun, and increase their passion and success.*<br>***Seven Lessons Learned:***<br>1. *Learn to celebrate work and create a positive environment.*<br>2. *Learn to improve teamwork and help all partners find success.*<br>3. *Learn the three keys to leading change: be prepared; be focused; be open and flexible.*<br>4. *Learn the key to success: staying in the game and keeping your passion.*<br>5. *Learn to promote ownership and accountability.*<br>6. *Learn to encourage innovation by creating opportunity.*<br>7. *Learn to enhance communication.* |

| | |
|---|---|
| ***When:*** | Wed, 8/20/14 *(registration and a catered breakfast from 7-8am. Breakfast ends promptly at 8am)* |
| ***Where:*** | Marriott Monterey 350 Calle Principal Monterey, CA |
| ***Cost:*** | The seminar is free to all CSRMA members. There will be a nominal fee of $50 for all non-CSRMA members (Exact change or check only, payable to CSRMA either in advance or at the door). |

**PLEASE NOTE:**

**It is important we have an accurate headcount prior to the date of the seminar to ensure that lunch is available for those attending the seminar. Please take a moment to pre-register if you plan to attend.**

**GO HERE TO REGISTER:**

http://www.sipeonlinetraining.com/csrma/ViewSeminars.cfm

**QUESTIONS? *Please Contact David Patzer, CSRMA Risk Control Advisor at dpatzer@dkfsolutions.com or at 707.373.9709***