

AGENDA
FOR THE REGULAR MEETING OF THE GOVERNING BOARD
TO BE HELD June 19, 2012

The regular meeting of the Governing Board will be held commencing at 5:30 p.m.
The location of the meeting is at 5300 Sixth Street, Carpinteria, California.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

BOARD APPROVAL OF AGENDA

AS [SUBMITTED] [MODIFIED]

Board President asks the Board, public, staff, and legal counsel if there are any additions and/or modifications to the Agenda.

I. APPROVAL OF MINUTES

June 5, 2012

AS [SUBMITTED] [MODIFIED]

II. PUBLIC FORUM

The public may address the Governing Board on items of interest to the public which are not already on this evening's agenda and are within the subject matter jurisdiction of the Board. The time allotted for this discussion shall be pursuant to Board Bylaws.

III. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager's Status Report

(Page 1-2)

Description: General Manager to review his written report regarding the following issues:

- Assessment District 2007-1 Bond Refinancing Update
- SAMA Meeting Report
- Digester Replacement Project Update
- Rincon Point Septic to Sewer Conversion Project Update
- Main PLC Upgrade Project
- Operations Update

**2. Change Order Nos. 1 and 2 to Cash Contract No. 386
Bluffs Sewer Relocation Project**

(Pages 3 - 48)

Description: Board to consider approving Change Order Nos. 1 and 2 to Cash Contract No. 386 with Tierra Contracting, Inc.

Staff Recommendation: Staff recommends the Board approve Change Order Nos. 1 and 2 to Cash Contract No. 386 with Tierra Contracting, Inc.

3. Bluffs Sewer Relocation Project (Pages 49- 52)
Acceptance and Approval of Notice of Completion

Description: The Board to consider approving project completion, authorize filing and recordation of a Notice of Completion and approve release of retention and applicable bonds in accordance with the contract documents.

Staff Recommendation: Staff recommends that the Board accept the Bluffs Sewer Relocation Project, authorize filing and recordation of a Notice of Completion and approve release of retention and applicable bonds.

4. Change Order No. 1 to Cash Contract No. 388 (Pages 53 - 60)
Sandyland Cove Septic to Sewer Conversion Project

Description: Board to consider approving Change Order No. 1 to Cash Contract No. 388 with MGE Underground, Inc.

Staff Recommendation: Staff recommends the Board approve Change Order No. 1 to Cash Contract No. 388 with MGE Underground, Inc.

5. Sandyland Cove Septic to Sewer Conversion Project (Pages 61- 64)
Acceptance and Approval of Notice of Completion

Description: The Board to consider approving project completion, authorize filing and recordation of a Notice of Completion and approve release of retention and applicable bonds in accordance with the contract documents.

Staff Recommendation: Staff recommends that the Board accept the Sandyland Cove Septic to Sewer Conversion Project, authorize filing and recordation of a Notice of Completion and approve release of retention and applicable bonds.

6. Board Authorized Positions (Pages 65- 67)
Updated District Organization Chart

Description: The Board to review and consider authorization of updated District Organizational Chart and Proposed Authorized List of Positions – FY 2012/13

Staff Recommendation: Staff recommends that the Board authorize the Proposed Authorized List of Position – FY 2012/13 and the updated District Organizational Chart.

7. Resolution No. R-250 (Pages 68- 71)
Setting Appropriations Limits for FY 2012/13

Description: The Board to review and consider adopting Resolution No. R-250 to establish the appropriations limit for FY 2012/13.

Staff Recommendation: Board adoption of Resolution No. R-250.

8. Resolution No. R-251 (Pages 72- 75)
Adoption of the FY 2012/13 Annual Budget

Description: The Board to review and consider adopting Resolution No. R-251 approving the Fiscal Year 2012/13 Budget for the Carpinteria Sanitary District.

Staff Recommendation: Board adoption of Resolution No. R-251.

9. CSDA 2012 Board Election (Pages 76- 83)

Description: The Board to vote for one of the candidates running for the open Region 5 seat on the California Special District Association (CSDA) Board of Directors.

Staff Recommendation: None. Board Decision.

10. Employment Contract – General Manager

Description: The Board to consider terms and conditions of an employment agreement between the District General Manager and the Carpinteria Sanitary District.

Staff Recommendation: None. Board Decision.

IV. BOARD ITEMS

A. COMMITTEE REPORTS

Description: Verbal reports by the committee chairperson(s) of the following committees:

- Standing Finance Committee
- Standing Personnel Committee
- Standing Public Relations Committee

(Pages 84- 85)

B. GENERAL ITEMS

1. CASA Legislative Committee Report (Jeff Moorhouse)
2. LAFCO Report (Jeff Moorhouse)
3. SBCSDA (Santa Barbara – California Special Districts Association) Report
4. Board Member Vacation Dates
5. Future Agenda Items

V. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL — ANTICIPATED LITIGATION:
Significant exposure to litigation pursuant to Government Code Section 54956.9(b):one case.

VI. RECONVENE OPEN SESSION

A. CLOSED SESSION REPORT

VII. ADJOURNMENT

FURTHER INFORMATION AVAILABLE

A staff report providing more detailed information is available for most agenda items and may be reviewed in the District office during regular hours (Monday - Friday from 8:00 a.m. to 12:00 p.m. and/or 1:00 p.m. to 5:00 p.m.). Copies of individual reports may be requested at this office. Call (805) 684-7214 extension 10 for more information.

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact the District's Board Secretary at (805) 684-7214, extension 10, at least 48 hours prior to the start of the meeting.

Next Ordinance Available.....#14
Next Resolution Available.....R-252
Posting Date.....06/15/12