

AGENDA
FOR THE REGULAR MEETING OF THE GOVERNING BOARD
TO BE HELD May 3, 2011

The regular meeting of the Governing Board will be held commencing at 5:30 p.m. The location of the meeting is at 5300 Sixth Street, Carpinteria, California.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

BOARD APPROVAL OF AGENDA

AS [SUBMITTED] [MODIFIED]

Board President asks the Board, public, staff, and legal counsel if there are any additions and/or modifications to the Agenda.

I. APPROVAL OF MINUTES

April 19, 2011

AS [SUBMITTED] [MODIFIED]

II. PUBLIC FORUM

The public may address the Governing Board on items of interest to the public which are not already on this evening's agenda and are within the subject matter jurisdiction of the Board. The time allotted for this discussion shall be pursuant to Board Bylaws.

III. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager's Status Report

(Pages 1 - 3)

Description: General Manager to review his written report regarding the following issues:

- Customer Correspondence
- Solids Handling Facilities Plan Update
- Operations Update

2. Resolution No. R-237

(Pages 4 - 5)

Recognizing Doug Treloar for 20 Years of Outstanding and Dedicated Service to the Carpinteria Sanitary District

Description: Board to accept resignation of Director Doug Treloar and consider adopting Resolution No. R-237 Recognizing Doug Treloar for 20 Years of Outstanding and Dedicated Service to the Carpinteria Sanitary District.

Staff Recommendation: Staff recommends 1) That the Board accept the resignation of Doug Treloar, effective as of April 19, 2011; and 2) that the Board adopt Resolution No. R-237 Recognizing Dough Treloar for 20 Years of Outstanding Service to the Carpinteria Sanitary District.

3. Board Treasurer and Finance Committee Position Vacancies (Page 6)

Description: Board to consider actions to elect a Director to assume the position of Board Treasurer and to reorganize the Standing Finance Committee in light of current position vacancies.

Staff Recommendation: None. Board decision.

4. Filling Board of Directors Vacancy (Pages 7 - 10)

Description: Board to review and consider approving a process to fill the vacancy on the Board of Directors and approval of publishing the Notice of Vacancy in the Coastal View News and public posting.

Staff Recommendation: Staff recommends that the Board review and discuss the process to fill the vacancy on the Board of Directors of the Carpinteria Sanitary District, provide direction to staff regarding filling the vacancy, and approve publishing the Notice of Vacancy in the Coast View News and public posting.

5. Certificate of Achievement for Excellence in Financial Reporting (Pages 11 – 13)

For Fiscal Year Ended June 30, 2010

Description: General Manager will report to the Board regarding the District receiving **A Certificate of Achievement for Excellence in Financial Reporting** (CAFR) for Fiscal Year Ended June 30, 2010.

Staff Recommendation: None. Informational Item Only.

**6. SCADA Software System Upgrade (Pages 14 - 18)
Cash Contract No. 370 Amendment Request**

Description: Board to review and consider approving an amendment to the budget for CIP Project P-123 and Cash Contract No. 370 to enable completion of the District's SCADA Software System Update Project.

Staff Recommendation: Staff recommends that the Board approve a \$9,290 amendment to Cash Contract No. 370 with AIA Automation, Inc. and a modification of the budget for CIP Project P-123 to a total of \$92,500 as described herein.

**7. SWRCB Sanitary Sewer System Waste Discharge (Pages 19 – 27)
Requirements - District Comment Letter on proposed Revisions**

Description: General Manager to report to the Board regarding proposed revisions to the SWRCB General Waste Discharge Requirements and a comment letter drafted by District staff on the proposed revisions.

Staff Recommendation: Board to provide feedback and direct staff to submit the comment letter as drafter or modified regarding the proposed changes to the General Waste Discharge Requirements.

**8. As-Needed Engineering Contract – Penfield & Smith (Pages 28 - 34)
Civil Engineering Services**

Description: Board to consider ratifying the Agreement for As-Needed Engineering Services between the Carpinteria Sanitary District and Penfield & Smith of Santa Barbara, CA.

Staff Recommendation: Staff recommends that the Board ratify the Agreement for As-Needed Engineering Services between the Carpinteria Sanitary District and Penfield & Smith of Santa Barbara, California.

**9. Sandyland Cove & Sand Point Road Septic to Sewer (Pages 35 – 39)
Conversion Projects Report on Bids Received**

Description: General Manager to update the Board on the public bids received on April 21, 2011 for the construction of the Septic to Sewer Conversion Project for the Sandyland Cove and Sand Point Road Communities.

Staff Recommendation: None. Informational Item Only.

IV. BOARD ITEMS

A. COMMITTEE REPORTS

Description: Verbal reports by the committee chairperson(s) of the following committees:

- Standing Finance Committee
- Standing Personnel Committee
- Standing Public Relations Committee

B. GENERAL ITEMS

1. CASA Legislative Committee Report (Jeff Moorhouse)
2. LAFCO Report (Jeff Moorhouse)
3. SBCSDA (Santa Barbara – California Special Districts Association) Report
4. Board Member Vacation Dates
5. Future Agenda Items

V. ADJOURNMENT

FURTHER INFORMATION AVAILABLE

A staff report providing more detailed information is available for most agenda items and may be reviewed in the District office during regular hours (Monday - Friday from 8:00 a.m. to 12:00 p.m. and/or 1:00 p.m. to 5:00 p.m.). Copies of individual reports may be requested at this office. Call (805) 684-7214 extension 10 for more information.

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact the District's Board Secretary at (805) 684-7214, extension 10, at least 48 hours prior to the start of the meeting.
