

**CARPINTERIA SANITARY DISTRICT  
AGENDA  
FOR THE REGULAR MEETING OF THE GOVERNING BOARD  
TO BE HELD April 22, 2008**

The regular meeting of the Governing Board of the Carpinteria Sanitary District will be held commencing at 5:30 p.m. The location of the meeting is at 5300 Sixth Street, Carpinteria, California.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**BOARD APPROVAL OF AGENDA**

AS [SUBMITTED] [MODIFIED]

Board President asks the Board, public, staff, and legal counsel if there are any additions and/or modifications to the Agenda.

**I. APPROVAL OF MINUTES**

March 4, 2008

AS [SUBMITTED] [MODIFIED]

March 18, 2008

AS [SUBMITTED] [MODIFIED]

**II. PUBLIC FORUM**

The public may address the Governing Board on items of interest to the public which are not already on this evening's agenda and are within the subject matter jurisdiction of the Board. The time allotted for this discussion shall be pursuant to Board Bylaws.

**III. MATTERS BEFORE THE BOARD**

**A. GENERAL REPORTS:**

**1. General Manager's Staff Report**

**(Pages 1 – 4)**

Description: General Manager to review his written report regarding the following issues:

- Election of Special District Representatives to LAFCO
- Staff Recruitment Update
- CWEA Annual Conference Report
- CSRMA Sewer Backup Response Training
- LAO Office Property Tax Shift recommendation Update
- Lagunitas Annexation Proposal Update
- Operations Update

2. **Cash Contract No. 351 – AIA automation, Inc.** (Pages 5 - 11)  
**Professional Engineering Services for SCADA Server Configuration**

Description: Board to approve Cash Contract No. 351 for SCADA (a computerized monitoring and alarm system) server configuration between the Carpinteria Sanitary District and AIA automation, Inc. with a not to exceed contract amount of \$11,925.

Staff Recommendation: Board approval of Cash Contract No. 351 between the Carpinteria Sanitary District and AIA Automation, Inc. with a not to exceed amount of \$11,925.

3. **As-Needed Engineering Contract – MNS Engineers, Inc.** (Pages 12 - 25)

Description: Board to ratify the Agreement for As-Needed Engineering Services between the Carpinteria Sanitary District and MNS Engineers, Inc., dated April 22, 2008, which will establish a new professional services agreement for a three-year period, allowing the District to utilize MNS for technical consulting services on an as-needed basis when necessary for GIS (Geographic Information System) maintenance, updates and modifications.

Recommendation: Board to ratify the Agreement for As-Needed Engineering Services between the Carpinteria Sanitary District and MNS Engineers, Inc., of Santa Barbara.

4. **As-Needed Engineering Contract – Penfield & Smith** (Pages 26 - 39)  
**Civil Engineering Services**

Description: Board to ratify the Agreement for As-Needed Engineering Services between the Carpinteria Sanitary District and Penfield & Smith of Santa Barbara, which will establish a new professional services agreement for a three year period.

Recommendation: Board to ratify the Agreement for As-Needed Engineering Services between the Carpinteria Sanitary District and Penfield & Smith of Santa Barbara, CA.

5. **Final Report on February 27, 2008 Board Workshop** (Pages 40 - 53)

Description: The Board of Directors and the General Manager participated in a full day Board Workshop on February 27, 2008, which was open to the public and noticed as a special meeting facilitated by Mr. Charles Beesley of Special District Consulting. Mr. Beesley provided a summary in the agenda packet of the workshop discussions, findings and action items.

Recommendation: None. Informational item only.

IV. **BOARD ITEMS:**

A. **COMMITTEE REPORTS**

Description: Verbal reports by the committee chairperson(s) of the following committees:

- Standing Finance Committee
- Standing Personnel Committee
- Standing Public Relations Committee

## **B. GENERAL ITEMS**

### 1. CASA Legislative Report

- Lin Graf – Oral Report from CASA 2008 Washington, D.C. Conference  
(attached materials from conference) **(Pages 54 – 59)**
- Jeff Moorhouse – CASA Legislative Committee Report

### 2. Future Agenda Items

## **V. ADJOURNMENT**

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### **FURTHER INFORMATION AVAILABLE**

A staff report providing more detailed information is available for most agenda items and may be reviewed in the District office during regular hours (Monday - Friday from 8:00 a.m. to 12:00 p.m. and/or 1:00 p.m. to 5:00 p.m.). Copies of individual reports may be requested at this office. Call (805) 684-7214 extension 10 for more information.

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact the District's Secretary to the Board at (805) 684-7214, extension 10, at least 48 hours prior to the start of the meeting.

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Next Ordinance Available.....#11  
Next Resolution Available.....R-206  
Posting Date.....04/18/08