

**CARPINTERIA SANITARY DISTRICT
IN THE
COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA**

MINUTES

These are the **minutes** of the **special** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a special meeting on **April 16, 2013**, at 3:00 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

Directors Present: Jeff Moorhouse – President
Mike Modugno – President Pro-Tem
Michael Damron – Treasurer
Lin Graf – Secretary
Gerald Velasco – Secretary Pro-Tem

Staff Present: Craig Murray – General Manager
Kim Garcia – Board Clerk
Hamid Hosseini – Finance Director
Lance Lawhon – Engineering Technician
Mark Bennett – Operations Manager
Mark Rogers – Treatment Supervisor
Frank Gonzales – Laboratory Technician II
Paul Sweningson – Operator II
Branson Taylor – Operator II
Joey Mendoza – Operator I
Casey Balch – Operator In Training
Steve Gemeinhardt – Mechanic Technician II
Eddie Saenz – Collection System Lead Operator
John Bacchilega – Collection System Operator I

Legal Counsel
Present: Anthony Trembley – Musick, Peeler & Garrett, LLP

Public Present: None

President Moorhouse called the meeting to order.

Public Forum – General Manager said he invited all District staff to the meeting as an opportunity to introduce new Board members to the team. The staff members introduced themselves and spoke briefly about their roles and how long they'd been with the District. General Manager publicly thanked the staff for their hard work and recognized each one for their dedication to the District. Legal Counsel and each of the Directors also took this time to introduce themselves to the staff and show appreciation. Following this short interaction, most of the staff members left the meeting.

President Moorhouse asked Director Velasco to lead those present in the Pledge of Allegiance.

CLOSED SESSION – 3:15 p.m.

Legal counsel led the Board in to closed session on the following agendized item:

CONFERENCE WITH LEGAL COUNSEL — ANITICIPATED LITIGATION: Pursuant to Government Code Section 54956.9(d)(2): one case. Concerning April 24, 2012 “Frac-out” incident in Carpinteria Creek as part of the Bluffs Sewer Relocation Project.

RECONVENE OPEN SESSION – 3:46 p.m. President Moorhouse reconvened the open session and stated that there was no action taken on the closed session item.

Grant of Utility Easement and Agreement Thereon – Rincon Beach County Park – Septic to Sewer Conversion – General Manager distributed an updated redlined version of the easement document which reflected updates made since the agenda packet was sent out.

General Manager said the District continues to negotiate the process of securing a grant of utility easement from the County of Santa Barbara for the central pump station location within the Rincon Beach Park related to the Rincon Beach Septic to Sewer Conversion project. In consideration for the easement, the County’s existing restroom would be connected to the sewer system and the reimbursement costs, otherwise due to the homeowners funding the larger project, would be waived. The amended final agreement presented for consideration included language which describes the responsibility to connect the County restroom, to waive the fees associated with the connection and to properly abandon the existing septic tank.

Legal Counsel reviewed each of the sections where changes were proposed by the District and accepted and or rejected by the County. Legal Counsel said the language that was rejected by the County pertained directly to the indemnification provisions and was in the best interest of protecting the District. If the document is approved, the Board will be accepting the version without Legal Counsel’s recommended language.

General Manager said if approved, the easement agreement will be considered by the County Board of Supervisors on May 7, 2013 and is the last hurdle before the project can move into the bidding phase.

General Manager said it was staff’s recommendation to approve the Grant of Easement and Agreement Thereon between the District and the County of Santa Barbara for a utility easement within the Rincon Beach County Park property as amended.

Director Graf made a motion that the Board approve the Grant of Easement and Agreement Thereon between the District and the County of Santa Barbara, as amended, for a utility easement within the Rincon Beach County Park property, dated May 7, 2013 and authorize the District General Manager to execute the Certificate of Acceptance. Director Damron seconded the motion, and the motion was approved by a 5-0 vote.

Board of Directors Strategic Planning Workshop – The District Board of Directors and staff participated in a round table style strategic planning workshop facilitated by the General Manager.

An overview of the history of the agency, including infrastructure development and political history, was presented and there was discussion amongst the Board members and staff on upcoming activities.

General Manager discussed the upcoming digester replacement project, asset management, local agency cooperation and reviewed the need to monitor future potential regulatory changes. Also discussed was the ongoing rehabilitation and replacement of the District's collection system, capital projects and planning, lower later program, and department staffing and resource needs.

The group reviewed the mission and vision statement of the District. There was discussion and Board consensus that both, the mission and the vision statements, were still current and relevant and that a periodic review was appropriate.

The District overall has a healthy financial outlook over the next five years. The Board was presented with the computerized financial model that was developed by the District financial consultant during the last rate study process. Discussion also included the capital improvement plan, investment policy and CalPERS retirement.

Other discussion topics at the workshop included public outreach, administration building replacement and recycled water opportunities in Carpinteria.

Adjournment There being no further items to discuss, President Moorhouse adjourned the meeting at 7:40 p.m.

Jeff Moorhouse
President

Lin Graf
Secretary

Mike Modugno
President Pro-Tem

Gerald Velasco
Secretary Pro-Tem

Michael Damron
Treasurer