

PUBLIC NOTICE

by

The Board of Directors of the Carpinteria Sanitary District:

AGENDA FOR A SPECIAL MEETING OF THE BOARD'S PERSONNEL COMMITTEE WHICH WILL BE HELD:

Thursday, March 3, 2016

A special meeting of the Personnel Committee of the Carpinteria Sanitary District will be held commencing at **2:00 p.m.** The location of the meeting is at 5300 Sixth Street, Carpinteria, California.

The agenda items scheduled for discussion by the Committee are as follows:

1. Call to Order
2. Public Comment— *In accordance with Government Code Section 54954.3, every notice for a special meeting shall provide an opportunity for members of the public to directly address the legislative body concerning any item that has been described in the notice for the meeting before or during consideration of that item.*
3. Employee Handbook Update
4. Organizational Chart/Authorized Positions
5. 457B Program Review
6. General HR Update
7. Adjournment

THIS IS A SPECIAL MEETING OF THE AD-HOC COMMITTEE CALLED IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54956. OTHER THAN THE LISTED AGENDA ITEMS, NO OTHER BUSINESS WILL BE CONDUCTED BY THE COMMITTEE.

THE PUBLIC IS INVITED TO ATTEND THE OPEN SESSION ITEMS. MEMBERS OF THE PUBLIC MAY COMMENT ON ANY ITEM ON THIS AGENDA. NO OTHER BUSINESS, OTHER THAN WHAT IS SET FORTH IN THE AGENDA, SHALL BE CONSIDERED BY THE COMMITTEE.

NOTE: THE ABOVE AGENDA WAS POSTED AT CARPINTERIA SANITARY DISTRICT ADMINISTRATIVE OFFICE IN VIEW OF THE PUBLIC, BY 2:00 P.M., MARCH 2, 2016. THE AMERICANS WITH DISABILITIES ACT PROVIDES THAT NO QUALIFIED INDIVIDUAL WITH A DISABILITY SHALL BE EXCLUDED FROM PARTICIPATION IN, OR DENIED BENEFITS OF, THE DISTRICT'S PROGRAMS, SERVICES, OR ACTIVITIES BECAUSE OF ANY DISABILITY. IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT (805) 684-7214. NOTIFICATION AT LEAST TWENTY-FOUR (24) HOURS PRIOR TO THE MEETING WILL ENABLE THE DISTRICT TO MAKE APPROPRIATE ARRANGEMENTS.

MATERIALS RELATED TO THIS AGENDA SUBMITTED TO THE BOARD OF DIRECTORS AFTER THE DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION IN THE CARPINTERIA SANITARY DISTRICT OFFICES LOCATED AT 5300 SIXTH STREET, CARPINTERIA DURING NORMAL BUSINESS HOURS, FROM 8 AM TO 5 PM.