

AGENDA
FOR THE REGULAR MEETING OF THE GOVERNING BOARD
TO BE HELD March 20, 2012

The regular meeting of the Governing Board will be held commencing at 5:30 p.m.
The location of the meeting is at 5300 Sixth Street, Carpinteria, California.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

BOARD APPROVAL OF AGENDA AS [SUBMITTED] [MODIFIED]
Board President asks the Board, public, staff, and legal counsel if there are any additions and/or modifications to the Agenda.

I. APPROVAL OF MINUTES AS [SUBMITTED] [MODIFIED]
February 7, 2012

II. PUBLIC FORUM
The public may address the Governing Board on items of interest to the public which are not already on this evening's agenda and are within the subject matter jurisdiction of the Board. The time allotted for this discussion shall be pursuant to Board Bylaws.

III. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager's Status Report (Pages 1-2)

Description: General Manager to review his written report regarding the following issues:

- CWEA March Workshop
- Operator in Training Recruitment
- SAMA Meeting Report
- LAFCO Update
- West Padaro Lane Sewer Service
- Bluffs Sewer Relocation Project Update
- Sandyland Cove Septic to Sewer Project Update
- Rincon Point Septic to Sewer Project Update
- Operations Update

**2. Sand Point Road Septic to Sewer Conversion Project (Page 3-5)
Acceptance and Approval of Notice of Completion**

Description: The Board to review and to consider accepting Notice of Completion for Travis Agricultural Construction, Inc., authorize release of contract retention pursuant to law and exonerate posted payment and performance bonds.

Staff Recommendation: Staff recommends that the Board accept the Sand Point Road Septic to Sewer Conversion Project, authorize filing and recordation of a Notice of Completion, and approve release of retention and applicable bonds in accordance with the contract.

3. FY 2011/12 Mid-Year Budget Review (Pages 6 - 7)

Description: The Board to review information presented from District staff outlining the current status of the operating budget and anticipated account level variances for FY 2011/12.

Staff Recommendation: None. Information item only.

**4. Cash Contract No. 395 – Carollo Engineers (Pages 8 - 25)
Aerobic Digester Preliminary and Final Design Project**

Description: The Board to review and consider approving Cash Contract No. 395 between the District and Carollo Engineers for the Aerobic Digester Preliminary and Final Design Project.

Staff Recommendation: Staff recommends 1) that the Board approve and execute Cash Contract No. 395 between the District and Carollo Engineers for the Aerobic Digester Preliminary and Final Design Project; and 2) that the Board authorize the initial phase of the Aerobic Digester Replacement Project in the current fiscal year as proposed.

**5. Cash Contract No. 396 – Dudek (Pages 26 - 38)
Extended Phase 1 Archaeological Investigation – Rincon Point**

Description: The Board to review and consider approving Cash Contract No. 396 between the District and Dudek for preliminary archaeological consulting services related to geoprobe excavations at CA-SBA-1 (Rincon Point Road).

Staff Recommendation: Staff recommends that the Board approve and execute Cash Contract No. 396 between the District and Dudek as presented.

**6. Cash Contract No. 397 – Peter Lapidus Construction, Inc. (Pages 39 - 45)
Lift Station #5 Flow Meter Installation**

Description: The Board to review and consider approving Cash Contract No. 397 between the District and Peter Lapidus Construction, Inc. for the Lift Station #5 Flow Meter Installation Project.

Staff Recommendation: Staff recommends that the Board 1) approve and execute Cash Contract No. 397 between the District and Peter Lapidus Construction, Inc. as presented, and 2) amend the budget for this capital project to \$16,000.00

7. Board Workshop / Strategic Planning Session (Pages 46-49)

Description: The Board to discuss and provide direction to staff regarding development of a Board Workshop and Strategic Planning Session.

Staff Recommendation: Staff recommends that the Board provide direction to staff regarding development of a Board Workshop.

8. CSDA Board of Directors - Call for Nominations (Pages 50- 54)

Description: The Board to review information from the California Special Districts Association regarding an open seat (Seat A) in Region Five on the CSDA Board of Directors.

Staff Recommendation: None. Board Decision.

9. 2012 CASA Spring Conference (Pages 55-62)

Description: Information is being presented to the Board regarding the 2012 CASA Spring Conference to be held at Marriott Napa Valley Hotel, April 25-27, 2012. The Board may consider approving attendance by interested Board members.

Staff Recommendation: None. Board Decision.

IV. BOARD ITEMS

A. COMMITTEE REPORTS

Description: Verbal reports by the committee chairperson(s) of the following committees:

- Standing Finance Committee (Pages 63-65)
- Standing Personnel Committee
- Standing Public Relations Committee

B. GENERAL ITEMS

1. CASA Legislative Committee Report (Jeff Moorhouse)
2. LAFCO Report (Jeff Moorhouse)
3. SBCSDA (Santa Barbara – California Special Districts Association) Report
4. Board Member Vacation Dates
5. Future Agenda Items

V. ADJOURNMENT

FURTHER INFORMATION AVAILABLE

A staff report providing more detailed information is available for most agenda items and may be reviewed in the District office during regular hours (Monday - Friday from 8:00 a.m. to 12:00 p.m. and/or 1:00 p.m. to 5:00 p.m.). Copies of individual reports may be requested at this office. Call (805) 684-7214 extension 10 for more information.

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact the District's Board Secretary at (805) 684-7214, extension 10, at least 48 hours prior to the start of the meeting.

Next Ordinance Available.....#14
Next Resolution Available.....R-247
Posting Date.....03/16/12