

**CARPINTERIA SANITARY DISTRICT
IN THE
COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA**

MINUTES

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **March 20, 2007**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

Directors Present: Jeff Moorhouse - President
Lin Graf - President Pro-Tem
Michael Damron - Secretary
Doug Treloar - Secretary Pro-Tem
Patricia Horwitz - Treasurer

Staff Present: Craig Murray - General Manager
Judy Kirkman - Board Secretary
Hamid Hosseini - Finance Director

Legal Counsel
Present: None

Public Present: None

President Moorhouse called the meeting to order and asked Director Horwitz to lead the Pledge of Allegiance; Director Horwitz then did so.

President Moorhouse noted for the record that Legal Counsel was not present for the Board meeting.

President Moorhouse asked if there were any modifications and/or changes to the agenda. Hearing none, President Moorhouse said the Agenda stood as submitted.

Minutes of the March 6, 2007 Board Meeting: Director Treloar made a motion that the March 6, 2007 minutes be accepted as presented; Director Horwitz seconded the motion and the motion was approved by a 5-0 vote.

Public Forum. None

Contract Award – Cash Contract No. 331

Collection System Rehabilitation Project – Phase 1. General Manager said the Collection System Rehabilitation Project, Phase 1 involved trenchless rehabilitation or replacement of approximately 12,000 linear feet of existing, deteriorated gravity sewer pipeline within the District's collection system. Carollo Engineers completed the first phase project design. Bids for construction were opened on March 1, 2007. Four bids were received and reviewed by District staff and Carollo Engineers. Based upon the review, Insituform Technologies, Inc., an international pipeline rehabilitation contractor with headquarters in Chesterfield, Missouri, was considered to be the lowest responsible and responsive bidder. General Manager said Insituform was one of the pioneering companies that invented and brought to the market the form of trenchless pipeline rehabilitation. General Manager said Insituform had successfully completed public works construction projects similar to the one proposed and was currently working on substantial rehabilitation projects for the Montecito Sanitary District and the City of Santa Barbara. Insituform's bid for the total project was \$888,173.

Director Treloar asked when using the trenchless method, could the size of the pipe be increased. General Manager said none of the pipes proposed using the trenchless method would be upsized. General Manager said approximately 3,000 feet of the project had been specified as replacement or pipebursting. General Manager said those were six-inch pipes and would be increased to eight-inch diameter pipes. It is a trenchless method, but would involve some excavation to reinstate the connections.

Director Horwitz asked why one of the bidders, Lash Construction, came in with a high bid. General Manager said Lash was a general engineering contractor and a lot of their work was open cut excavation, and that was where they came in with a higher bid by not using the pipebursting method.

General Manager said it was staff's recommendation that the Board approve issuance of a Notice of Award for construction of the Collection System Rehabilitation Project, Phase 1 to Insituform Technologies, Inc. of Chesterfield, Missouri.

Director Horwitz made a motion that the Board approve issuance of a Notice of Award for construction of the Collection System Rehabilitation Project, Phase 1 to Insituform Technologies, Inc. of Chesterfield, Missouri based on their bid in the amount of \$888,173; Director Graf seconded the motion, and the motion was approved by a 5-0 vote.

2007 CASA Spring Conference. President Moorhouse said the 2007 Spring Conference for the California Association of Sanitation Agencies (CASA) would be held May 2 - May 5, 2007 at the Napa Valley Marriott. President Moorhouse said this item was being brought to the Board's attention to see if any of the Directors would be interested in attending. Director Treloar said he appreciated receiving the entire conference program and that it was interesting to see the different workshops scheduled. President Moorhouse said he might be interested in

attending and if any of the other Directors were interested to call the Board Secretary to make arrangements.

General Manager's Status Report. General Manager reported the following: **Ventura County Star Biosolids Article - March 11, 2007** - An article in the Ventura County Star related to biosolids management issues and a pending project in Ventura County was included in the Board packet. General Manager said Ventura Regional Sanitation District was pursuing a heat-drying operation, and staff had maintained communication with the RSD and their manager. General Manager said at some point in the future that management option may be utilized; **LAFCO Workshop on "LAFCO and Local Governments in Santa Barbara County"** - A half-day workshop will be held on Friday, March 23, 2007. General Manager said District staff would be attending this workshop and that it was also open for elected officials. A workshop flyer and invitation letter were included for the Board's information; **Integrated Regional Water Management Plan Update** - General Manager said there had been some updates to the Integrated Regional Water Management Plan (IRWMP). The Public Draft was released last week and General Manager said he had a copy if any of the Directors were interested in reviewing. General Manager said it was also on the website. General Manager said Carpinteria Water District and the Carpinteria Sanitary District had previously proposed a project for a joint feasibility study for recycled water in the Carpinteria Valley, and that project had been dropped off the list. General Manager said that project had been put back on the list; **Operations Update** - Treatment Plant is operating in full compliance with the District's NPDES permit. The Collection System is operating fine with no overflows to report. The CWEA Tri-Counties Section March Workshop was held at Goleta Sanitary District on March 15th. Four staff members attended. The replacement vehicle, 2007 Chevrolet Colorado, has been ordered and due to arrive next month. Repairs were made to the District Administration Building roof. Some restoration work is also planned for the building and deck.

Board Committee Reports

Finance Committee. - Director Horwitz reported the Finance Committee met and went over the monthly budget and the DIF study report update. The committee discussed a Joint Safety Officer and the fiscal impacts.

Personnel Committee. Director Graf said the Personnel Committee met and talked about a Joint Safety Officer with other local sanitary agencies. Director Graf also reminded fellow Board members to complete the requested GM evaluation information and get it to him.

Public Relations Committee. Did not meet.

Board General Items:

Future Agenda Items:

Adjournment. There being no further items to discuss, President Moorhouse adjourned the meeting at 6:25 p.m.

Michael Damron
Secretary

Lin Graf
President Pro-Tem

Patricia Horwitz
Treasurer

Jeff Moorhouse
President

Douglas Treloar
Secretary Pro-Tem