

**CARPINTERIA SANITARY DISTRICT
IN THE
COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA**

MINUTES

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **March 19, 2013**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

Directors Present: Jeff Moorhouse – President
Mike Modugno – President Pro-Tem
Michael Damron – Treasurer
Lin Graf – Secretary
Gerald Velasco – Secretary Pro-Tem

Staff Present: Craig Murray – General Manager
Kim Garcia – Board Clerk
Hamid Hosseini – Finance Director

Legal Counsel
Present: Anthony Trembley – Musick, Peeler & Garrett, LLP - **absent**

Public Present: None

President Moorhouse called the meeting to order and asked Director Graf to lead those present in the Pledge of Allegiance.

President Moorhouse noted for the record that Legal Counsel would be absent from tonight's meeting.

Board Approval of Agenda - President Moorhouse asked if there were any modifications and/or changes to the agenda. Hearing none, President Moorhouse said the agenda was approved as submitted.

Board Approval of Minutes of the Meeting of March 5, 2013 – Director Graf made a motion that the Minutes of the March 5, 2013 Regular Board meeting be approved as submitted; Director Damron seconded the motion, and the motion was approved by a 3-0-2 vote with Directors Modugno and Velasco abstaining.

Public Forum – None.

General Manager's Status Report – General Manager reported on the following:

SAMA Meeting Report – General Manager said he attended the monthly meeting of the Sanitation Agency Managers' Association on March 13th at the Goleta Sanitary District. Their manager, Kamil Azoury, provided a status update on a major upgrade project which is nearing completion. Discussion of air quality issues included a round table on the new California Air Resources Board fleet program for portable diesel equipment. A number of agencies are in progress with pipeline rehabilitation projects.

Rincon Septic to Sewer Project Update – General Manager said staff is working with County of Santa Barbara officials to finalize a Grant of Easement Agreement for the pump station and pipeline within the Rincon Beach Park. The Board of Supervisors is scheduled to consider this agreement on April 2nd. This agreement will also be presented for consideration to our Board on April 2nd. The design team held a half day review workshop on March 6th and final edits on the plans and specifications are underway. Letters were sent to homeowners who desire to locate the new grinder pump tanks outside the footprint of their existing septic tank. The letters outlined the associated cost obligations that are not part of the original assessment that the owner would incur for this elective change. Director Graf asked how many residents desire relocation of their pumps. General Manager said about 9.

South Coast Recycled Water Development Plan Update – General Manager said he and Director Modugno attended the final working group meeting for the Integrated Regional Water Management sub-regional study on recycled water development on March 13th in Santa Barbara. The group reviewed the Draft South Coast Recycled Water Development Plan by RMC Water with input from most of the water and wastewater agencies between Carpinteria and Goleta. This grant funded study will be finalized and will go through a public review process and will ultimately be an appendix to the IRWMP.

Operations Update – General Manager said the treatment plant is operating well and in full compliance with our NPDES discharge permit. Both new plant air compressors were installed and an on-site factory technician from Kaeser, the equipment manufacturer, assisted in monitoring the startup. The units are working well and will achieve desired energy savings and reliability goals. Five staff members attended the CWEA March Workshop held at the City of Oxnard Wastewater Treatment Plant on March 14th. Annual inspections of the E-One grinder pump and low pressure sewer system were completed. Letters were sent to homeowners in Sandyland Cove and Sand Point Road reminding them of appropriate use guidelines such as no discharge of cooking oils and keeping landscaping from overgrowing tank lids. The collections system is operating well. No SSOs or other significant problems have occurred since the last Board meeting.

Board Workshop Planning – President Moorhouse said he and General Manager met to discuss and prepare a tentative agenda for the upcoming Board workshop scheduled for April 16th, a regularly scheduled Board meeting day, but with a proposed start time of 3:00p.m. The preliminary Board workshop agenda was attached for review and consideration. General Manager briefly reviewed the agenda outline.

There was Board consensus that the proposed day, time and content was acceptable.

Resolution No. R-259 – A Resolution of Application of the Carpinteria Sanitary District Initiating Proceedings for the Rincon Beach Park Annexation to the Carpinteria Sanitary District – General Manager said a resolution is required to initiate the application proceedings through LAFCO when an annexation into the District's service area and concurrent modification of the District's sphere of influence is desired.

General Manager said the County of Santa Barbara desires public sewer service for the public restroom located at the Rincon Beach Park. The existing restroom utilizes an on-

site septic tank and drywell disposal system that will be abandoned in favor of public sewer service in conjunction with the upcoming Rincon Point Septic to Sewer Conversion Project.

General Manager said annexation of the Rincon Beach Park parcel was considered in the Third Addendum to the FEIR and FSEIR for the South Coast Beach Communities Septic to Sewer Project, adopted by the District Board of Directors on July 17, 2012 via Resolution No. R-255.

General Manager said attached for review is a copy of the District's application to annex the Rincon Beach Park parcel. A copy of Resolution No-R-259 including the reference exhibits showing the map of the area and legal description was also attached.

General Manager said any costs associated with this annexation will be paid for by the County of Santa Barbara.

General Manager said it was staff's recommendation that the Board adopt Resolution No. R-259 requesting that SBLAFCO approve the annexation and sphere amendment.

Director Graf made a motion that the Board adopt Resolution No. R-259 requesting that Santa Barbara LAFCO approve the Rincon Beach Park Annexation to the Carpinteria Sanitary District. Director Damron seconded the motion, and the motion was approved by the following 5-0 roll call; Director Graf voted aye, Director Modugno voted aye, President Moorhouse voted aye, Director Damron voted aye and Director Velasco voted aye.

Finance Committee – President Moorhouse reported that the committee met on March 18th and reviewed the monthly budget reports, quarterly investment report, and a budget preparation schedule.

Personnel Committee – Director Modugno reported that the committee has not met since the last meeting.

Public Relations Committee – Did not meet.

CASA Legislative Committee Report – President Moorhouse said the CASA Legislative Committee met March 8th. A copy of CASA's position on proposed bills was distributed.

LAFCO Report – None.

SBCSDA Report – None.

CSRMA Report – None.

Board Member Vacation Dates – Director Graf will not be able to attend the April 2nd Board meeting.

Future Agenda Items – None.

Adjournment There being no further items to discuss, President Moorhouse adjourned the meeting at 6:10 p.m.

Jeff Moorhouse
President

Lin Graf
Secretary

Mike Modugno
President Pro-Tem

Gerald Velasco
Secretary Pro-Tem

Michael Damron
Treasurer