

**CARPINTERIA SANITARY DISTRICT  
IN THE  
COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA**

**MINUTES**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **March 18, 2008**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

Directors Present: Lin Graf – President  
Michael Damron – President Pro-Tem  
Jeff Moorhouse – Secretary  
Pat Horwitz – Secretary Pro-Tem  
Doug Treloar – Treasurer

Staff Present: Craig Murray – General Manager  
Judy Kirkman – Board Secretary  
Hamid Hosseini – Finance Director

Legal Counsel  
Present: Anthony H. Trembley

President Graf called the meeting to order, and Director Moorhouse led the Board, staff and public in the Pledge of Allegiance.

President Graf asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda stood as submitted.

**Approval of Minutes of March 4, 2008** – Not Available.

**Public Forum.** None

**General Manager's Status Report:** General Manager reported on the following: **Digester Blower Project Update** – There were some problems with the first blower installed. It was replaced under warranty by the manufacturer, and it was started up and is running fine; **District Administrative Office Fumigation** – The District office will be fumigated this Friday, March 21<sup>st</sup>. It takes three days, including Sunday, so the office will be closed Friday, and will open up on Monday at 8:00 a.m. District staff will work remotely or from the treatment plant site on Friday, March 21<sup>st</sup>; **AB 1234 Ethics Training** – the City of Carpinteria is hosting an AB 1234 Ethics Training session at City Hall on April 10, 2008 from 5:30 – 7:30. The City has extended an invitation to all elected officials in the city, and the District has confirmed attendance for Board Members. Director Moorhouse asked if this meeting needed to be noticed. General Manager said it would be noticed; **Staff Recruitment Report** – The recruitment for a Grade II Operator did not attract a suitable pool of applicants. Management elected to fill the vacancy at the Operator In Training (OIT)

level and conducted an internal recruitment for this position. Branson Taylor, formerly a Laborer for the District, was promoted to the position of OIT on March 14, 2008. General Manager said Branson was a very ambitious young man who had already passed his Grade II Operator's Exam, and now he can begin to start earning the time necessary to become a licensed operator by the State. We will now start recruiting for the Laborer position; **SAMA Meeting Report** - The last SAMA Meeting was held at the Goleta Sanitary District last Wednesday, March 12. There was a presentation from Hadronex on their SmartCover product which remotely monitors levels in existing manholes and provides wireless alarm reporting. General Manager said Director Moorhouse attended a presentation by this vendor in Indian Wells. General Manager said it was interesting technology that he felt needed to be proven out before our District looks into; **CSRMA Pooled Liability Program Dividend** - The District received a dividend check in the amount of \$11,728 from CSRMA for program years 1987 to 2002 in accordance with the pooled liability program formula; **Operations Update** - The treatment plant and collections system are running fine with no overflows during the period. Richard Cervantes, Collection Systems Operator I, successfully passed the CWEA Technical Certification Program exam for Collection System Maintenance II. A suggestion was made by a member of the Finance Committee that the Board take a tour of the new building at the treatment plant, and the tour will be scheduled at an upcoming Board Meeting.

Director Treloar said he was glad to see Richard advancing.

**2008 CASA Spring Conference** - General Manager said this was notification that the CASA Spring Conference will be held April 23 - April 26, 2008 and the information was included in the Board packet in case any Board Member was interested in attending. Director Moorhouse said he would be going for one day. General Manager said he was not planning on attending this conference because he was attending another conference two weeks prior to this one.

**LAFCO Special District Selection Committee** - General Manager said at the last meeting the Board approved a mail ballot submission to LAFCO Commission representing special districts. Subsequent to that, the SBCSDA submitted a letter to LAFCO Commissioners expressing concerns related to the process. At the prior meeting of the Special District Selection Committee, that preceded Santa Barbara's CSDA chapter meeting last month, there was not a quorum. Informally, they decided that a mail ballot was more appropriate. Another meeting of the Special Districts Selection Committee has been scheduled, and LAFCO's March 11<sup>th</sup> notice was also in the Board's packet for the meeting to be held on March 24, 2008 in Solvang. General Manager said it was unclear whether they will accept the mail in ballot that was already submitted, or if other steps would be taken to negate that and take some other steps in a different manner to select the representatives to LAFCO. General Manager said one of the requirements was that the Board President attend that meeting and cast a vote, or the Board may also select an alternative to attend. General Manager said the suggested motion was that the Board appoint a representative to attend the meeting on March 24<sup>th</sup>. President Graf asked if Director Moorhouse would be attending that meeting. Director Moorhouse said he would attend the meeting. Director Horwitz made a motion that the Board appoint Jeff Moorhouse as its representative to the Independent Special District Selection Committee; Director Damron seconded the motion, and the motion was approved by a 5-0 vote.

**Assignment of Real Property Negotiators - 5300 Sixth Street** - General Manager said the District received a request from a property owner, Mr. Bill Stapleton, adjacent to the District's property on 5300 Sixth Street in Carpinteria at 671 Oak Avenue. General Manager

said to comply with the Brown Act, in Open Session the Board would identify real property negotiators and authorize them to deal with Mr. Stapleton in this matter. General Manager said there was a Closed Session item on this agenda for discussion. Director Moorhouse made a motion that the Board identify Craig Murray, General Manager and Tony Trembley, District Legal Counsel, as real property negotiators for a proposal related to District owned property at 5300 Sixth Street presented by Mr. Bill Stapleton, owner of property at 671 Oak Avenue, and authorized Craig Murray and Tony Trembley to negotiate with Mr. Stapleton and/or his agent in this matter; Director Damron seconded the motion, and the motion was approved by a 5-0 vote.

### **Closed Session**

Legal Counsel led the Board into Closed Session regarding the following two items at 5:46 p.m.:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS– per Government Code Section 54956.8. Property: 5300 Sixth Street, Carpinteria, CA. Agency Negotiator: Craig Murray, General Manager. Negotiating Parties: Carpinteria Sanitary District, Bill & Danece Stapleton. Under Negotiation: price and terms of payment – partial lease.

CONFERENCE WITH LEGAL COUNSEL – Pending Litigation per Government Code Section 54956.9(a). Name of case: Keller v. Carpinteria Sanitary District, DFEH Case No. E200708H1136-00-pe/37AA807225.

**Closed Session Report** - President Graf reported the Board coming out of Closed Session at 6:21 p.m. and District Legal Counsel reported that no action was taken on the first item, and under the Conference with Legal Counsel – Pending Litigation, Director Treloar made a motion that District Legal Counsel file a response to the claim with DFEH to the complaint 4B: Name of case: Keller v. Carpinteria Sanitary District; Director Horwitz seconded the motion, and the motion was approved by a 5-0 vote.

### **Board Committee Reports**

**Finance Committee** – Director Treloar reported the Finance committee met yesterday, March 17<sup>th</sup>, and reviewed the monthly budget report and the Performa statement showing the need for an increase, and sent it back to staff to revise.

**Personnel Committee** – Director Damron reported the Personnel Committee met and was dealing with a couple of issues, but had not reached a point to bring any information or report to the Board. Director Damron asked that the General Manager’s evaluation forms that were emailed to Board Members last week be sent back to him.

**Public Relations Committee** – did not meet.

### **Board General Items**

**CASA Legislative Committee Report** – Director Moorhouse said he went to the CASA Legislative Committee last Friday, and the committee went over about 45 Legislative bills that

have been referred to CASA for comment or opposition/support. Director Moorhouse said some of the bills had a watch on them, some CASA are supporting, and some CASA was opposing. Director Moorhouse said one he thought was interesting was AB 1946, introduced by Pedro Nava, giving the ability for referrals from the Regional Water Quality Control Board to go to district attorneys instead of the Attorney General, and to also extend the time limits where you can file an action against dischargers. Director Moorhouse said that could affect the District, so for now CASA is opposing the bill. Director Moorhouse said he also wanted to know how it might affect individual homeowner dischargers. Director Moorhouse said the committee also talked a lot about the LAO Property Tax shift. Director Moorhouse said CASA was opposing this, and there were some special districts, besides water and sanitary districts, starting to oppose this also. Director Moorhouse said the committee was coming up with strategy to oppose this bill. Director Moorhouse said it took 2/3 vote of both houses. Director Moorhouse said, as some of the bills go through the system, he would have more to report.

President Graf said he would report at the next meeting on the CASA Washington, D.C. Conference he attended.

**Future Agenda Items** – General Manager said he would be out of town for the next regularly scheduled Board Meeting on April 1<sup>st</sup>. After Board discussion it was decided to cancel the April 1<sup>st</sup> meeting, and the Board would meet at the next regularly scheduled Board Meeting on April 15<sup>th</sup>.

**Adjournment.** There being no further items to discuss, President Graf adjourned the meeting at 6:33 p.m.

---

Lin Graf  
President

---

Pat Horwitz  
Secretary Pro-Tem

---

Michael Damron  
President Pro-Tem

---

Doug Treloar  
Treasurer

---

Jeff Moorhouse  
Secretary