

**CARPINTERIA SANITARY DISTRICT  
IN THE  
COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA**

**MINUTES**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **March 6, 2007**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

Directors Present: Jeff Moorhouse - President  
Lin Graf - President Pro-Tem  
Michael Damron - Secretary  
Doug Treloar - Secretary Pro-Tem  
Patricia Horwitz - Treasurer

Staff Present: Craig Murray - General Manager  
Judy Kirkman - Board Secretary  
Hamid Hosseini - Finance Director

Legal Counsel  
Present: Anthony H. Trembley

Public Present: Doug White, Jaleh White, Giti White, Marilyn Ulvaeus,  
Sandra Will-Caradine

President Moorhouse called the meeting to order and asked Director Horwitz to lead the Pledge of Allegiance; Director Horwitz then did so.

President Moorhouse noted for the record that Director Graf was en route, and would arrive shortly.

President Moorhouse asked if there were any modifications and/or changes to the agenda. General Manager said he would like Item III.A.4 deleted from the Agenda. President Moorhouse said Item III.A.4 would be deleted and the Agenda stood as modified.

Minutes of the February 6, 2007 Board Meeting: Director Treloar made a motion that the February 6, 2007 minutes be accepted as presented; Director Horwitz seconded the motion and the motion was approved by a 4-0 vote.

Public Forum. None

RESOLUTION NOS. R-190 and R-191 - Assessment District 2007-1

South Coast Beach Communities Septic to Sewer Project: Assessment District.

General Manager said that the Board approved a course of action to provide a long-term funding mechanism for implementation of the South Coast Beach Communities Septic to Sewer Project. General Manager said there was discussion about having individual assessment districts or a single assessment district with multiple benefit zones that would be applied for each of the individual communities and the decision was made to pursue a single assessment district with multiple benefit zones that gave the individual communities the opportunity to have their votes considered independently. General Manager said the first step in implementing this project was formation of an assessment district. To commence this project two resolutions were presented to the Board that were prepared by the District's Bond Counsel. General Manager said Resolution Nos. R-190 and R-191 requested that Santa Barbara and Ventura Counties, respectively, give their consent to initiate the assessment district process. General Manager said the form of these resolutions was required under Section 10104 of the Municipal Improvement Act of 1913.

General Manager said if Resolutions Nos. R-190 and R-191 were adopted by the Board, they would be forwarded with a draft Resolution of Intention that this Board would subsequently consider, along with a boundary map that delineates the assessment district boundary, a project description, and a courtesy form of resolution for the two Counties to use.

General Manager said it was staff's recommendation that the Board adopt Resolutions R-190 and R-191, requesting consent from Santa Barbara and Ventura Counties, respectively, to commence formation of Assessment District 2007-1.

President Moorhouse opened this item up for public comment. The first speaker was **Jaleh White**. Ms. White said she wanted to voice her concern over the formation of a single assessment district, and lumping non-contiguous neighborhoods with distinct geographical and geological circumstances into one assessment district was not only contrary to the EIR, but was also problematic for all residents of those communities. Ms. White talked about possible pump station failures with the Septic to Sewer project doubling the number of pump stations. Ms. White asked if the pump station proposed for the Rincon community failed, would the other residents of other communities in the single assessment district share the liabilities, or would CSD take full responsibility. Ms. White said homeowners at Rincon don't know at this time where the tanks would be located, and they would appreciate some facts from CSD about the project and asked that the District inform the homeowners and all the rate payers in Carpinteria.

**Doug White** said he had come to the Board meetings making comments about the Septic to Sewer plan and he had been met with a wall of indifference from the CSD Board. Mr. White said it had been apparent from the beginning that the Rincon project was the most problematic and challenging. Mr. White said accordingly, it was important that the Rincon homeowners be given

full information about the risks and rewards of the project and a guarantee on an election process that would not disenfranchise them by diluting their vote by lumping them together with the other project communities in this single assessment district.

President Moorhouse said the record should reflect that Director Graf joined the other Board Members at 5:42 pm.

**Giti White** said she'd like to direct her comments toward the single assessment district process. Ms. White said the single assessment district process would disenfranchise property owners in a community that voted against the sewer by incorporating residents' votes into a larger assessment district. Ms. White said that while CSD had discussed allowing each community to determine its own destiny, it was not clear whether the single assessment district process was compatible with such a community option. Ms. White said it was also troubling that the CSD Board was being asked the Counties' intent to pursue a single assessment district process without the engineering reports that CSD had commissioned. Ms. White said she thought it was premature to pursue consent from Santa Barbara and Ventura Counties to form an assessment district when the District had not analyzed the consequences of doing so. Ms. White urged the Board to delay voting for Resolution Nos. R-190 and R-191 until the District received and disclosed the engineering reports and studies commissioned regarding the South Coast Beach Communities annexation and assessment process. Ms. White said she also objected to CSD's position to proceed without the City of Carpinteria's consent to annex Bluffs III and assess the parcels there. Ms. White asked if Padaro Lane would be included in this project. Ms. White said she urged CSD to delay voting on Resolution Nos. R-190 and R-191.

**Marilyn Ulvaeus** said she urged the Board to keep Rincon Point separate from the other beach communities. Ms. Ulvaeus said Rincon had very complex problems there, and asked if the Board had seen the Santa Barbara *News Press* article from February 25, 2007, *Effectiveness of Sewage Treatment Gone Done the Drain*. Ms. Ulvaeus said she thought it would be much better if CSD devoted their energies to modernizing our sewer system before adding to it.

**Sandra Will-Carradine** said she had lived at Rincon Point since 1999. Ms. Will-Carradine said she felt very strongly that Rincon Point should be assessed as a separate district, and that each community had their own environmental and ecologically different issues. She stated that it would be a real tragedy to say that it's cheaper and quicker, or the thing to do. Ms. Will-Carradine asked the Board to take this into consideration.

President Moorhouse brought the issue back to the Board for discussion. Director Treloar asked if the District was asking Santa Barbara and Ventura counties to authorize the District to form assessment districts. General Manager said Director Treloar was correct. The Carpinteria Sanitary District ultimately forms the assessment district in accordance with State law. General Manager said the assessment district area was no different than what was proposed to the Board in the EIR process, and the issue of whether an individual community will have the opportunity to vote as an individual community had been addressed by the District's bond counsel, and in the opinion of staff, those concerns had been adequately addressed.

Director Damron made a motion that the Board adopt Resolution No. R-190 requesting consent from Santa Barbara County to commence formation of Assessment District 2007-1; Director Horwitz seconded the motion.

General Manager said he'd like to make a comment to the public that he has been and will continue to be available 40 hours every week with an open door to spend whatever time is necessary to convey or share facts with the public, homeowners or community members about the project and what direction it was going.

Board Secretary called for the vote: Director Treloar voted aye, Director Graf voted aye, Director Moorhouse voted aye, Director Horwitz voted aye, and Director Damron voted aye. Resolution No. R-190 was adopted by a 5-0 vote.

Director Damron made a motion that the Board adopt Resolution No. R-191 requesting consent from Ventura County to commence formation of Assessment District 2007-1; Director Horwitz seconded the motion. Board Secretary called for the vote: Director Treloar voted aye, Director Graf voted aye, Director Moorhouse voted aye, Director Horwitz voted aye, and Director Damron voted aye. Resolution No. R-191 was adopted by a 5-0 vote.

**Lift Station No. 4 Engineering Evaluation.** General Manager said in August, 2006 the Board authorized Kennedy/Jenks (K/J) Consultants of Ventura, CA to perform an engineering evaluation of the District's Lift Station No. 4, the Sandpiper lift station that was built around 1970 by the developer of the Sandpiper Mobile Home Park and dedicated to the District. General Manager said it had been in service since that time. The force main was replaced a couple years ago and other improvements have been made, but a full restoration or rehabilitation of that pump station has been on the District's Capital Improvements List and scheduled for this fiscal year.

General Manager said K/J, in coordination with District staff, performed a physical inspection of the structure. General Manager passed out overviews and figures excerpted from the study, along with a copy of the engineering study for each Board member. General Manager said he was presenting the findings from the study for the Board's information only.

General Manager explained the first figure showed a layout of Lift Station No. 4 with a wetwell and a separate pump vault. The pump vault is also referred to as a drywell. The pumping equipment sits in the drywell, and there is a pipe to the wetwell which contains the sewage.

General Manager said the original concept was to replace the mechanical equipment that was approaching the anticipated usage service life, but was still performing fine. General Manager said there had been no sewage spills from this pump station since 1998, but it was time to rehabilitate this station. General Manager said it was staff's intent to replace the pump, replace the control systems, install the District's standard telemetry unit and put this station on the SCADA system so the staff could monitor its performance remotely.

General Manager said when this process began there were concerns regarding the structural integrity of the drywell. General Manager said it was a pre-cast concrete structure supported inside by steel members. The structure is not compliant with current building code requirements.

General Manager said there were three alternatives presented for improving the pump station. Alternative #1 involves replacing and updating the mechanical and electrical systems and

retaining the existing dry pit/wet pit configuration. General Manager said while this approach represented the lowest capital cost, it did not address the structural concerns with the existing below grade drywell.

General Manager said the second alternative approach involves abandoning the existing drywell and converting the facility to a submersible type pump station. General Manager said this approach involved two new submersible pumps in the existing wetwell, modifying the structure and constructing a new valve vault outside the footprint of the wetwell. General Manager said this option had the mid-range capital costs associated with it. One of the other objectives of this project was to provide more storage capacity within the wetwell, and that would involve coring out the bottom of the wetwell and sinking another wetwell deeper.

General Manager said the third alternative that K/J considered was abandoning the existing lift station and constructing a package-type pump station within the same footprint of the site. That project had the highest capital cost and K/J felt the benefits associated with having this configuration were not supportive of the additional capital costs.

General Manager said in the final analysis Kennedy/Jenks considered a hybrid option that would be the most cost-effective solution. General Manager said it would consist of converting the existing wetwell to a submersible pump station, without lowering its base elevation, but it would not provide additional storage volume. General Manager said with careful pump selection, it is believed that this limitation can be adequately addressed.

General Manager said at this point staff was looking at the hybrid approach, and was proceeding with the final design process to solicit proposals for the design effort and bring a recommendation back to the Board for consideration at a future meeting.

President Moorhouse opened this item up for public comment. Hearing none, President Moorhouse closed public comment and opened this item for Board discussion. Director Treloar asked if there were cost estimates to go with the three alternatives. General Manager said for alternative #1, which left the same configuration, restored the interior and replaced the pumping system, the engineer's planning estimate was approximately \$266,000. The estimate for Alternative #2, which consisted of converting the tank and lowering the base, was \$331,000, and the estimate for Alternative #3, the whole new pump station, was \$511,000.

General Manager said it was his staff's hope that the hybrid option would meet the needs of the District and achieve the needs of the District that were outlined, and do it at a cost less than \$330,000.

Director Horwitz said she'd like a clarification of which alternative the District was considering. General Manager said staff was looking at a hybrid of Alternative #2.

Director Treloar said Alternative #1 should be eliminated. When Lift Station No. 4 was built the original contractor went bankrupt because of the high groundwater table. Director Treloar said this lift station had been substandard since it was originally constructed.

General Manager said this item was for the Board's information and would be brought back to a future Board meeting as an action item.

**Amendment to Capital Improvement Project Budget:** General Manager said Capital Improvement Project Nos. P-103 and P-104 were brought back to the Board to authorize amendments to the CIP budget for FY 2006/07.

General Manager said P-103 involved preparation of a Solids Handling Master Plan for the District's wastewater treatment facility, which was completed by Carollo Engineers pursuant to Task Order No. 009 of their as-needed engineering services agreement. General Manager said that study was presented by Dennis Wood of Carollo Engineers at the Board's last meeting in February. The originally authorized budget for this task was \$68,399. At the time of approval it was noted that this amount exceeded the CIP budget estimate of \$60,000, but no formal Board action was taken to augment the CIP budget for the current fiscal year. General Manager said this had been discussed with the Finance Committee to modify the CIP budget to cover the additional cost that was approved by the Board.

General Manager said the second Project P-104 was the purchase of two replacement vehicles, a one-ton utility truck that has been purchased and delivered. General Manager said that vehicle came in on budget. The other vehicle that the District intended to buy was a half-ton pickup truck from the State, but the State DGS Vehicle Contract was oversold for 2006. The 2007 State Contract, while still far less than dealer invoice costs, will exceed the amount remaining in the District's CIP budget for FY 2006/07 for this item. This vehicle will be a 2007 Chevrolet Colorado. To cover the additional costs, the budget for Project P-104 needs to be increased by \$5,000. General Manager said the two vehicles that are being taken out of service will be sold at auction.

General Manager said adequate funds existed within the District's overall Capital Improvement Program Fund to cover the recommended budget augmentations, and a General Fund transfer was not necessary or proposed.

General Manager said staff was recommending that the Board authorize the requested budget amendments for approved CIP Project Nos. P-103 and P-104 for FY 2006/07.

Director Horwitz made a motion that the Board authorize the requested budget amendments for approved CIP Projects Nos. P-103 and P-104 for FY 2006/07; Director Damron seconded the motion, and the motion was approved by a 5-0 vote.

**General Manager's Status Report.** General Manager reported the following: **Staff Recruitment Update** - The District recruited to fill the vacancy that was created when Mark Bennett was promoted to Operations Manager through a wide recruitment effort. After interviewing five applicants, the panel decided that Mark Rogers, formerly an Operator II in our District was the most qualified applicant. The position was offered to Mark Rogers, who was promoted to Treatment Supervisor. General Manager said Mark was a deserving candidate. General Manager said the District had hoped to develop a pool of applicants, so in the event that Mark was promoted, there would be someone to backfill his position. General Manager said that recruitment effort did not attract the type of qualified candidates that the panel felt would fit right in, so the District will begin recruiting efforts again to fill Mark Rogers' position. Director Treloar said he was very pleased that Mark Rogers was promoted. Director Treloar said Mark was a Carpinteria kid, raised here in Carpinteria, came to work at the District straight out of high

school, and Mark was one that truly loves his job. Director Treloar said Mark has done very well for the District, and he's glad to see the District doing well for him. Director Treloar asked if Mark needed to get his Operator III license. General Manager said Mark already had his Operator III license. Director Damron said Mark was one of the ones years ago when the District tried to promote employees going back to classes and advancing themselves, Mark took full advantage of that, and now he is reaping the benefits. General Manager said it was a good move for the organization;

**Development Update** - General Manager updated the Board on development and redevelopment activity within the City, and said staff was working on the following projects: Mission Terrace Estates (27 unit subdivision on Linden) involving a new pump station that would be dedicated to the District and main sewers, Sparrow's Landing (8-unit condominium development on Carpinteria Avenue) formerly a one single family house and now converting to eight condos, Lot Split at Union 76 Station (formerly Carrow's restaurant parcel), 3960 Via Real (4-parcel subdivision with proposed main sewer extension), 4815 Sandyland Road (new beach condominium development with a private pump station), People's Self Help Housing (conceptual proposal for Casa de las Flores project on Via Real), and miscellaneous single family or small residential developments. General Manager said a lot of work was going on in Carpinteria and he wanted to give some credit to Vickie Margadonna, the District's Engineering Technician, who was doing an outstanding job keeping track and doing this work in a professional way. General Manager said Vickie had just successfully passed her six-month probationary period with flying colors;

**CSRMA Pooled Liability Committee Appointment** - General Manger said he had been asked by CSRMA to be a member of the committee. General Manager said he had his first opportunity to participate last week through a conference call regarding appending policy and procedure that would be mandatory for all the member agencies dealing with how to report sewer backups to the liability claims administrator (Carl Warren);

**CWEA Operator of the Year Award Recognition Letter** - President Moorhouse, on behalf of the Board of Directors, sent a letter of commendation to Mark Bennett for being selected as Operator of the Year for 2006;

**Integrated Regional Water Management Plan Update** - General Manager said it did look like the second round of funding for this Prop. 50 funding would go by the wayside, but it would be announced at the March 20, 2007 meeting of the State Water Resources Control Board (SWRCB). Prop. 84 monies would be the focus of funding that was passed last year. General Manager said the IRWMP document would be completed;

**Operations** - The Treatment Plant is operating in full compliance with the NPDES permit. The Collections system is operating fine with no overflows for the reporting period. One of the primary submersible pumps at Lift Station No. 1 was taken out to be rebuilt, and installation of the new control panel for that station is proceeding concurrently. The rebuild is being delayed due to parts that shipped twice but were damaged in shipment both times. Three tours of the WWTP have been conducted in the past month. Bids for replacement of the odor scrubber media were received on February 23, 2007 and are being evaluated, and will be brought back to the Board to award that contract. The Collection System Rehabilitation Project Phase 1 bids were received and opened on March 1, 2007. District staff and its engineering consultant are in the process of evaluating the bids, and a recommendation to award a construction contract will be brought back to the Board for consideration. The actual contract will come back to the Board at the first meeting in April. General Manager said bids

were favorable. The District had an engineer's estimate of \$1.3 million and the apparent low bid was approximately \$888,000. Replacement of two orangeburg lateral sewer pipelines on Third Street was completed in late February. The contractor used pipebursting, a trenchless construction method, so there was no trench across Third Street. Engel & Gray delivered two bins for use at the WWTP solids handling facility on March 1, 2007. The first scheduled pickup is later this week. Letters of appreciation were sent to MarBorg and San Joaquin Composting thanking them for nearly ten years of good service. The District's annual Business Survey is underway. Staff is updating business/tenant information to keep the Sewer Service Charge billing database current.

**Board Committee Reports**

**Finance Committee.** - Director Horwitz reported the Finance Committee met and went over the monthly budget. Director Horwitz passed out the quarterly investment report.

**Personnel Committee.** Director Graf said the Personnel Committee would be meeting tomorrow morning, March 7, 2007.

**Public Relations Committee.** Did not meet.

**Board General Items:**

**Future Agenda Items:**

**Adjournment.** There being no further items to discuss, President Moorhouse adjourned the meeting at 6:25 p.m.

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Michael Damron  
Secretary

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Lin Graf  
President Pro-Tem

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Patricia Horwitz  
Treasurer

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Jeff Moorhouse  
President

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Douglas Treloar  
Secretary Pro-Tem