

**CARPINTERIA SANITARY DISTRICT
IN THE
COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA**

MINUTES

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **March 4, 2014**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

Directors Present: Mike Modugno – President
Michael Damron – President Pro-Tem
Jeff Moorhouse – Treasurer
Gerald Velasco – Secretary
Lin Graf – Secretary Pro-Tem

Staff Present: Craig Murray – General Manager
Hamid Hosseini – Finance Director
Kim Garcia – Office Manager

Legal Counsel
Present: Anthony Trembley – Musick, Peeler & Garrett, LLP

Public Present: Les Cushman – Cushman Contracting Corporation
Jim Dinning – Cushman Contracting Corporation
Carlos Sosa – Cushman Contracting Corporation

President Modugno called the meeting to order and asked Director Moorhouse to lead those present in the Pledge of Allegiance.

Board Approval of Agenda - President Modugno asked if there were any modifications and/or changes to the agenda. Hearing none, President Modugno said the agenda was approved as submitted.

Board Approval of Minutes of the Meeting of February 18, 2014 – Director Graf made a motion that the Minutes of the February 18, 2014 Regular Board meeting be approved as submitted; Director Damron seconded the motion, and the motion was approved by a 5-0 vote. The vote was unanimous.

Public Forum – None.

General Manager's Status Report – General Manager reported on the following: **Rincon Point Septic to Sewer Project Update** – General Manager said good progress continues on both components of this project. Concrete paving at the lift station site and

construction of the building shell are complete. Electrical and control system installation is underway. Within the community, Travis Ag has completed installation of all of the main lines and most of the laterals on the Santa Barbara side. The Phase 3 archaeological field work is complete. Additional investigation on private properties where the grinder pump tanks will be relocated will occur the week of March 10th. **West Padaro Lane Main Sewer Extension Project** – General Manager said CalProp has acquired the necessary permits to move forward and will receive construction bids on March 12th. Work is expected to commence shortly thereafter. **Personnel Rules and Regulations Update** – General Manager said an annual review and update of the District’s Personnel Rules and Regulations was completed. Modifications were made to reflect changes in applicable employment law and there were a few minor cleanup edits. The updated document was reviewed by counsel and the Board Personnel Committee before it was finalized and delivered to District staff. **Quarterly Utilities Committee Meeting** – General Manager said the joint committee meeting was held with members of the Carpinteria Valley Water District Board and Carpinteria City Council Members on February 27th at the Water District. The topics included coordination on the Caltrans US 101 widening project, the local and regional drought emergency, and recycled water development opportunities in Carpinteria. General Manager said he and President Modugno had sat on the sub-regional steering committee that developed the South Coast Recycled Water Development Plan. Excerpts from the study were presented to committee. The next meeting will be in May and will be hosted by the District. **SBSDA Meeting Report** – General Manager said he attended the February 24th meeting of the Santa Barbara chapter of the CSDA in Goleta. The speaker was Joe Byrne, a member of the California Water Commission and an attorney with Best Best & Krieger in Los Angeles. Mr. Byrne spoke about current issues with the State Water Project and provided an overview of the Bay Delta Conservation Plan. **APCD Response Letter** – General Manager said that a response letter was drafted and sent to the APCD as discussed at last month’s Board meeting. **Asset Management Software Upgrade Update** – General Manager said that Lucity would be on site through the week to complete the installation process for the upgraded asset management software. **Operations Update** – General Manager said the treatment plant is operating well and in full compliance with our NPDES discharge permit. Flows were up slightly following the rain event during the week of February 24th. The collection system is functioning well with no problems to report. John Bacchilega passed his Grade 2 Collection System Maintenance Exam offered through the CWEA Technical Certification Program. President Modugno said he would like to have a copy of the South Coast Recycled Water Development Plan distributed to the Board members for their information.

Notice of Award – Cash Contract No. 416 Aerated Sludge Holding Tank Replacement Project – General Manager said this project represents the most substantial capital improvement project undertaken by the District since the major plant upgrade project completed in the early 1990’s. General Manager said this project includes construction of two new aerobic digester structures and related equipment. It also includes replacement and relocation of the chemical disinfection system. Preliminary and final design were completed by Carollo Engineers.

General Manager said that on February 19, 2014 the District received eight bids before the 2:00 p.m. deadline. The bids were opened publicly at the District office and it was determined that the apparent low bidder was Cushman Contracting Corporation, with a bid of \$5,198,000.

General Manager said attached for review was a bid tabulation summary. The bid packages submitted were determined to be complete and Cushman was deemed to have submitted the lowest responsive and responsible bid.

General Manager said Carollo, the project engineer, reviewed the bid packages and prepared a letter recommending contract award to Cushman Contracting Corporation. A copy of the letter was attached. Cushman maintains the required Class A general engineering contractor license.

General Manager said Cushman Contracting has assisted the District on many projects within the wastewater facility and their performance has always been very satisfactory.

General Manager said if approved, a Notice of Award will be transmitted to Cushman with a Contract Document. Cushman would then return the signed agreement with required bonds and insurance certificates. After issuing Notice of Award, bid securities will be returned to non-successful bidders.

General Manager said included with the bid documents was one alternate item to provide hybrid positive displacement blowers in lieu of standard positive displacement blowers. The differential cost between the base bid item to include the alternate item was \$165,000. District staff determined that only marginal energy cost savings would be provided and that the pricing for the alternative blower could not be justified. The recommended award excludes the \$165,000 additive alternative for this item.

General Manager said District staff has completed a funding analysis that will be reviewed with the Board Finance Committee prior to entering into a construction contract.

General Manager said staff recommends that the Board approve issuance of a Notice of Award for the Aerated Sludge Holding Tank Replacement Project to Cushman Contracting Corporation of Goleta, California, who was determined to be the lowest responsive, responsible bidder for this project with a bid amount of \$5,198,000.00.

President Modugno opened public comment. Mr. Les Cushman of Cushman Contracting introduced himself and said he would like to thank the Board for the opportunity and looked forward to a successful project. Mr. Jim Dinning and Mr. Carlos Sosa, both also of Cushman Contracting, introduced themselves.

Director Graf asked why there was such a large range on bid prices for the alternative bid item between each bidder. General Manager said the original specifications called for a base bid that allowed for two different blower manufacturers. The alternative bid item was the difference between the standard blower and the cost to upgrade to the hybrid model. General Manager said some bidders had elected a higher cost model for their base bid line item and therefore the upgrade to the hybrid model was less.

Director Moorhouse asked about the time frame for project completion. General Manager said the contract period is essentially 2 years. General Manager said due to sequencing, the plant is expected to run normally during the construction period.

Director Damron made a motion that the Board approve issuance of a Notice of Award for the Aerated Sludge Holding Tank Replacement Project to Cushman Contracting Corporation of Goleta, California based on their base bid amount of \$5,198,000; Director Graf seconded the motion and the motion was approved by a 5-0 vote. The vote was unanimous.

Change Order No. 1 to Cash Contract No. 410 – Collection System Rehabilitation Project – General Manager said the District Board of Directors approved Cash Contract No. 410 between the District and Sancon Engineering, Inc. on November 5, 2013 for the Collection System Rehabilitation Project with a contract price of \$655,591.62. General Manager said Sancon has completed 30% of the contract work and thus far the project has proceeded very well, with no major complications.

General Manager said there were several project modifications made to the original scope. The District requested installation of a manhole to replace an existing end of line

cleanout on Concha Loma to facilitate future maintenance activities. General Manager said on Anita Street one line segment was replaced on a force account basis due to severe structural deterioration and two manholes within the project area were found to be severely deteriorated and the contractor was directed to proceed with rehabilitation of those structures.

General Manager said following a comprehensive review and evaluation of extra work tickets and supporting documentation submitted by Sancon, staff prepared Change Order No. 1. General Manager said based on staff review, the costs are reasonable and the work was necessary to successfully complete the work. If approved, Change Order No. 1 would increase the contract price by \$37,466.80 making the revised total \$693,058.42. No change in the contract time is proposed.

General Manager said staff recommends that the Board approve Change Order No. 1 to Cash Contract No. 410 with Sancon Engineering, Inc. as presented.

Director Velasco made a motion that the Board approve Change Order No. 1 to Cash Contract No. 410 with Sancon Engineering, Inc. as presented; Director Moorhouse seconded the motion and the motion was approved by a 5-0 vote. The vote was unanimous.

CSDA Board of Directors – Call for Nominations – President Modugno said this was a call for nominations for one open seat in Region 5 for the Board of Directors of the California Special Districts Association, and this item was placed on the Agenda in case anyone was interested in running for election or knew of any candidates to nominate. No action was taken.

Finance Committee – None.

Personnel Committee – Director Velasco said the committee met on Monday, February 24, 2014. The committee reviewed the revised handbook.

Public Relations Committee – None.

Utilities Committee – Director Moorhouse said that the committee met on February 27th at 3:00 at the Carpinteria Valley Water District. Recycled water was a discussion topic. General Manger said he and staff from the Water District and the City are going to meet to continue the recycled water discussion.

Ad-Hoc Facilities Planning Committee – President Modugno said that the committee met but that there was nothing to report at this time.

CASA Legislative Committee Report – Director Moorhouse said that he attended the CASA DC Conference on February 23rd through 26th. Copies of the program were available. Director Moorhouse reported on several bills.

LAFCO Report – Director Moorhouse said the next meeting will be held this Thursday, March 6th.

SBCSDA Report – None.

CSRMA Report – None.

Board Member Vacation Dates – None.

Future Agenda Items – None.

Adjournment There being no further items to discuss, President Modugno adjourned the meeting at 6:20 p.m.

Mike Modugno
President

Michael Damron
President Pro-Tem

Gerald Velasco
Secretary

Lin Graf
Secretary Pro-Tem

Jeff Moorhouse
Treasurer