

CARPINTERIA SANITARY DISTRICT
AGENDA
FOR THE REGULAR MEETING OF THE GOVERNING BOARD
TO BE HELD March 4, 2008

The regular meeting of the Governing Board of the Carpinteria Sanitary District will be held commencing at 5:30 p.m. The location of the meeting is at 5300 Sixth Street, Carpinteria, California.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

BOARD APPROVAL OF AGENDA

AS [SUBMITTED] [MODIFIED]

Board President asks the Board, public, staff, and legal counsel if there are any additions and/or modifications to the Agenda.

I. APPROVAL OF MINUTES

February 5, 2008

AS [SUBMITTED] [MODIFIED]

II. PUBLIC FORUM

The public may address the Governing Board on items of interest to the public which are not already on this evening's agenda and are within the subject matter jurisdiction of the Board. The time allotted for this discussion shall be pursuant to Board Bylaws.

III. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager's Staff Report

(Pages 1 - 6)

Description: General Manager to review his written report regarding the following issues:

- Digester Blower Project Update
- Santa Barbara Special District's Association Meeting Report
- Amendment to Statewide General WDRs for Sanitary Sewer Systems
- Joint Safety Officer Program Update
- General Manager's Vacation Schedule
- Staff Recruitment Report
- Operations Update

2. **South Coast Beach Communities** (Pages 7 – 15)
Septic to Sewer Project Update

Description: The General Manager will update the Board on activity related to the South Coast Beach Communities Septic to Sewer Project.

Staff Recommendation: None. Informational Item Only.

3. **Affirmation and Adoption of Vision and Mission** (Page 16)
Statement for the Carpinteria Sanitary District

Description: The Board of Directors worked collaboratively to develop a Vision and a Mission Statement for the Carpinteria Sanitary District in January 2005. These statements were reviewed and reaffirmed at a Board workshop on February 27, 2008. The Board directed staff to present the Vision and the Mission Statement for adoption at their next regular Board meeting.

Staff Recommendation: Board adoption of the Vision and Mission Statements as presented.

4. **Change Order No. 2** (Pages 17 – 26)
Collection System Rehabilitation Project Phase 1

Description: Change Order No. 2 covers additional work requested by the District for a major point repair and installation of a manhole on Via Real, excavation of a cleanout, and a change in pipe material for certain line segments to facilitate future inspection activities.

Staff Recommendation: Board approval of Change Order No. 2 to Cash Contract No. 331 with Insituform Technologies, increasing the contract price by \$53,576.20 for a revised total of \$1,190,149.20 and within the allocated budget for this project.

5. **Resolution No. R-205 – A Resolution of Application of the** (Pages 27 – 38)
Carpinteria Sanitary District Initiating Proceedings for the Lagunitas
Annexation to the Carpinteria Sanitary District

Description: Resolution No. R-205 formally requests Santa Barbara LAFCO to consider and approve the annexation application for the Lagunitas Annexation to the Carpinteria Sanitary District.

Staff Recommendation: Board approval of Resolution No. R-205 requesting the Santa Barbara LAFCO approve the Lagunitas Annexation to the Carpinteria Sanitary District.

6. **Change Order No. 1** (Pages 39 – 74)
Solids Handling Building Replacement Project

Description: The Board approved Cash Contract No. 332 on October 3, 2006 for construction of a replacement solids handling (dewatering) building at the District's treatment facility. Change Order No. 1 covers required electrical modifications and a proposed change in light fixtures for the building. The change will increase the contract price by \$54,008.85, making the revised contract price \$199,758.85. The original CIP budget for this project is \$250,000, which also includes the demolition of the pre-existing building, as well as design and construction of the new building.

Staff Recommendation: Board approval of Change Order No. 1 to Cash contract No. 332 with Spiess Construction Company, Inc., amending the contract price to \$199,758.85, extending the contract duration by 60 calendar days, and increasing the CIP budget for Project P-087 by \$70,000 to \$320,000.

7. LAFCO Special District Seat Vacancies (Pages 75 - 88)

Description: The Board is being presented with three nominees from which to select two candidates to serve on the Santa Local Agency Formation Commission (LAFCO) as representatives of special districts.

Staff Recommendation: None. Board Decision.

8. Legislative Committee of the Board of Directors (Page 89)

Description: The Board President may consider formation of an ad hoc or advisory Legislative Committee (or similar title) at his discretion and may appoint members to serve on the committee.

Staff Recommendation: None. Decision of the Board President.

IV. BOARD ITEMS:

A. COMMITTEE REPORTS

Description: Verbal reports by the committee chairperson(s) of the following committees:

- Standing Finance Committee
 - Monthly Budget Summary Attached (Pages 90 – 96)
- Standing Personnel Committee
- Standing Public Relations Committee

B. GENERAL ITEMS

1. CASA Legislative Committee Report (Director Moorhouse)
2. Future Agenda Items

V. ADJOURNMENT

FURTHER INFORMATION AVAILABLE

A staff report providing more detailed information is available for most agenda items and may be reviewed in the District office during regular hours (Monday - Friday from 8:00 a.m. to 12:00 p.m. and/or 1:00 p.m. to 5:00 p.m.). Copies of individual reports may be requested at this office. Call (805) 684-7214 extension 10 for more information.

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact the District's Secretary to the Board at (805) 684-7214, extension 10, at least 48 hours prior to the start of the meeting.