

AGENDA
FOR THE REGULAR MEETING OF THE GOVERNING BOARD
TO BE HELD March 19, 2013

The regular meeting of the Governing Board will be held commencing at 5:30 p.m. The location of the meeting is at 5300 Sixth Street, Carpinteria, California.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

BOARD APPROVAL OF AGENDA AS [SUBMITTED] [MODIFIED]
Board President asks the Board, public, staff, and legal counsel if there are any additions and/or modifications to the Agenda.

I. APPROVAL OF MINUTES

March 5, 2013

AS [SUBMITTED] [MODIFIED]

II. PUBLIC FORUM

The public may address the Governing Board on items of interest to the public which are not already on this evening's agenda and are within the subject matter jurisdiction of the Board. The time allotted for this discussion shall be pursuant to Board Bylaws.

III. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager's Status Report

(Pages 1-2)

Description: General Manager to review his written report regarding the following issues:

- SAMA Meeting Report
- Rincon Septic to Sewer Project Update
- South Coast Recycled Water Development Plan Update
- Operations Update

2. Board Workshop Planning

(Pages 3-4)

Description: The Board to review tentative agenda for upcoming Board workshop.

Staff Recommendation: Staff recommends that the Board provide feedback on the workshop agenda.

3. **Resolution No. R-259** (Pages 5-26)
A Resolution of Application of the Carpinteria Sanitary District Initiating Proceedings for the Rincon Beach Park Annexation to the Carpinteria Sanitary District

Description: The Board to review and consider adopting Resolution No. R-259 requesting Santa Barbara LAFCO approval of the application for the Rincon Beach Park Annexation to the Carpinteria Sanitary District.

Staff Recommendation: Staff recommends that the Board adopt Resolution No. R-259.

IV. BOARD ITEMS

A. COMMITTEE REPORTS

Description: Verbal reports by the committee chairperson(s) of the following committees:

- Standing Finance Committee
- Standing Personnel Committee
- Standing Public Relations Committee

B. GENERAL ITEMS

1. CASA Legislative Committee Report (Jeff Moorhouse)
 - Discussion of pending legislation affecting CASA member agencies.
2. LAFCO Report (Jeff Moorhouse)
3. SBCSDA (Santa Barbara – California Special Districts Association) Report
4. CSRMA Report (Jeff Moorhouse)
5. Board Member Vacation Dates
6. Future Agenda Items

V. ADJOURNMENT

FURTHER INFORMATION AVAILABLE

A staff report providing more detailed information is available for most agenda items and may be reviewed in the District office during regular hours (Monday - Friday from 8:00 a.m. to 12:00 p.m. and/or 1:00 p.m. to 5:00 p.m.). Copies of individual reports may be requested at this office. Call (805) 684-7214 extension 10 for more information.

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact the District's Board Secretary at (805) 684-7214, extension 10, at least 48 hours prior to the start of the meeting.

Next Ordinance Available.....#14
Next Resolution Available.....R-260
Posting Date.....03/15/13

**CARPINTERIA SANITARY DISTRICT
IN THE
COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA**

MINUTES

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **March 5, 2013**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

Directors Present: Jeff Moorhouse – President
Mike Modugno – President Pro-Tem - **absent**
Michael Damron – Treasurer
Lin Graf – Secretary
Gerald Velasco – Secretary Pro-Tem - **absent**

Staff Present: Craig Murray – General Manager
Kim Garcia – Board Clerk
Hamid Hosseini – Finance Director - **absent**

Legal Counsel
Present: Anthony Trembley – Musick, Peeler & Garrett, LLP

Public Present: None

President Moorhouse called the meeting to order and asked Director Damron to lead those present in the Pledge of Allegiance.

President Moorhouse noted for the record that Director Modugno and Director Velasco would be absent from tonight's meeting.

Board Approval of Agenda - President Moorhouse asked if there were any modifications and/or changes to the agenda. Hearing none, President Moorhouse said the agenda was approved as submitted.

Board Approval of Minutes of the Meeting of February 5, 2013 – General Manager noted one correction.

p. 3, 6th line from the top - insert *normally* between *flow* and *and*, to read *...does not flow normally and there are...* Director Graf made a motion that the Minutes of the February 5, 2013 Board meeting be approved as modified; Director Damron seconded the motion, and the motion was approved by a 3-0 vote.

Public Forum – None.

General Manager's Status Report – General Manager reported on the following:
APCD Response Letter – General Manager said the District received a response letter from the Santa Barbara County Air Pollution Control District accepting the District's counter settlement offer in relation to a Notice of Violation issued in January 2012. The result is a lower settlement amount that is suspended and forgiven after three years, assuming no nuisance odor violations occur during that period. A copy of the letter was attached.
Rincon Septic to Sewer Project Update – General Manager said the District has received the Caltrans Encroachment Permit authorizing work within the US101 right of way. District staff is working to get the Union Pacific Railroad permit reissued. The Santa Barbara County Board of Supervisors hearing was scheduled for today but has been postponed. The new target date is April 2nd. An approval for the required easements and consent to annex the Rincon Beach Park parcel is anticipated. District staff met with a local biologist to review monitoring requirements and to obtain a proposal for support services. Final review of the construction plans and specifications is underway and the team is working on final permitting and compliance activities, including obtaining a road encroachment permit from the City of Carpinteria and getting final zoning clearances from both Counties.
Operations Update – General Manager said the treatment plant is operating well and in full compliance with our NPDES discharge permit. The new plant air compressors were delivered and staff began the installation process. Unit one has been installed and an on-site factory technician from Kaeser, the equipment manufacturer, assisted in monitoring the startup. Installation of the 2nd unit will follow. Staff completed prep and epoxy painting of the launder support beams in the secondary clarifiers as part of our proactive maintenance program. The belt filter press was repaired and restored to full functionality. Staff continues to operate this unit periodically to ensure that it is always available as a redundant dewatering unit. The collections system is operating well. No SSOs or other significant problems have occurred since the last Board meeting. Staff initiated a lower lateral inventory and inspection/maintenance program. Laterals are being entered as assets in the District's Accela database. CCTV inspections are being conducted and recorded. Appropriate maintenance and repair activities are being scheduled and completed as necessary. A District-wide training session was held on February 26th on defensive driving and DOT pull program requirements.

Cash Contract No. 403 – Dudek – Cultural Resource Services for the Rincon Point Septic to Sewer Project - General Manager said the District is preparing to move forward with the Rincon Point Septic to Sewer Conversion Project. The project area encompasses a significant archeological site. Dudek senior staff, David Stone and Ken Victorino, have been working on this site on behalf of the District for nearly a decade.

General Manager said the District's environmental impact report and permit conditions require a number of mitigation measures during the construction phase of this project. Due to the magnitude of the effort and the associated costs, District staff obtained proposals from two other qualified firms. Costs were comparable or higher and neither firm had the same level of experience with this particular site.

General Manager said Dudek's proposal for cultural resource services, dated February 20, 2013, is included as Exhibit "A" to Cash Contract No. 403. The proposed scope of services for the project includes a comprehensive Phase 3 investigation and data recovery effort, construction period monitoring by qualified archaeological and Native American monitors, attendance at meetings, plan review and other necessary tasks. Dudek's proposed fee for the required services is based upon a time and materials reimbursement basis with a not to exceed amount of \$312,143. The cost estimate is based on presumptions related to density and distribution of intact cultural resources. Actual costs are expected to vary.

Director Damron made a motion that the Board approve Cash Contract No. 403 between the District and Dudek for Cultural Resource Services, with a not to exceed amount of \$312,143. Director Graf seconded the motion. The motion was approved by a 3-0 vote.

Biosolids Beneficial Reuse Options – General Manager said the District currently manages its biosolids through a partnership with Engel & Grey, Inc. that began in 2007 with issuance of Cash Contract No. 341. The District approved a three year extension to the original agreement, effective through February 28th of this year. The District has an option to approve a second three year extension at the original terms.

General Manager said Engel and Grey provides hauling to their Santa Maria facility and off-site composting of all dewatered biosolids generated at the District's wastewater treatment facility. The District's biosolids are co-composted with green waste. The material is then generated into a product that is beneficially reused in various landscape applications.

General Manager said Engel and Grey has provided exceptional service to the District over the past six years. Composting and hauling costs include a base per ton fee which escalates according to the consumer price index, plus a fuel surcharge. The base rate is currently \$55.26 per ton. The fuel surcharge is currently \$15.47 per ton. A table was provided to illustrate the amount of dewatered biosolids generated at the treatment facility in wet tons and the associated hauling costs for fiscal year 2006/07 through the current fiscal year to date.

General Manager said biosolids composting is a viable long-term management option for the District. However, there are other management options available. A CASA fact sheet was attached which provided a breakdown and overview of the reuse and disposal options in practice in California.

General Manager said District staff has been closely monitoring the Ventura Regional Sanitation Districts progress during the planning, development and operational phases of their Biosolids Drying Facility located at the Toland Road Landfill. The facility uses landfill gas to fuel heat drying equipment to convert dewatered biosolids to a dry pelletized product that can be used as a fertilizer or as a fuel feed stock for cement kilns. A detailed information fact sheet on the Ventura Regional facility was attached.

General Manager said it may be possible for the District to participate in this regional biosolids management program. The anticipated cost per ton would be in the \$52 range. There are a number of issues to consider before a possible transition into this program including participation commitment, hauling logistics and permitting variances with Ventura County.

General Manager said District staff is looking for input and direction from the Board on this topic. There was Board consensus that in an effort to explore alternative biosolids management options, a letter of interest should be sent to Ventura Regional Sanitation District.

Digester Replacement Project – Preliminary Design Report - General Manager said the District engaged Carollo Engineers to complete engineering design for the District's Digester Replacement Project. After a series of design workshops held at the treatment plant with Carollo and District staff, Carollo has drafted and submitted a Preliminary Design Report for review. A copy of the Executive Summary was attached. General Manager said this document is an important step in the design process, once it's approved, the project can move into final design and preparation of detailed construction drawings for project bidding.

General Manager said District staff has completed a comprehensive review of the Preliminary Design Report and provided comments and directions to Carollo.

General Manager said upon completion of this significant upgrade project, the agency and its rate payers will benefit greatly.

President Moorhouse asked what sort of odor, if any, is expected during the upgrade. General Manager said the likelihood of odors is low.

Update to District Personnel Rules and Regulations; Chapter 3 of the District Code - General Manager said policies have been added and revised as needed over the past several months to comply with new Federal and State laws or to clarify language. At a District wide staff meeting, an overview of the proposed changes was given and an opportunity for staff to make comments and suggestions was provided.

General Manager said the proposed revisions have been reviewed by the Board Personnel Committee, and legal counsel has reviewed the document in its entirety. A copy of the red-line version was attached for review.

Office Manager briefly reviewed several sections where amendments were proposed.

General Manager said staff recommends that the Board approve the updated version of Chapter 3 of the District Code, Personnel Rules and Regulations as submitted.

Director Graf made a motion that the Board approve the updated version of Chapter 3 of the District Code, Personnel Rules and Regulations as submitted. Director Damron seconded the motion, and the motion was approved by a 3-0 vote.

Check Signing & Fund Transfer Policy - General Manager said at its last regularly scheduled meeting of February 5, 2013 the Board of Directors approved authorization of the Finance Director as a signer on the District's accounts at Santa Barbara Bank & Trust. Because of the recent merger with Union Bank, this action was required to allow the Finance Director access to account information, balances and other key financial data from the bank.

General Manager said the District Board and staff are focused on maintaining an appropriate level of internal control. Therefore, direction was given to staff to develop an internal controls policy regarding check signing and funds transfer authority. A copy of the proposed Check Signing and Fund Transfer Policy was attached.

Director Damron said that the policy had been reviewed and approved by the District's Finance Committee at its last meeting.

Director Graf made a motion that the Board approve the District's Check Signing and Fund Transfer Policy as presented. Director Damron seconded the motion. The motion was approved by a 3-0 vote.

CSDA Board of Directors – Call for Nominations – President Moorhouse said this was a call for nominations for one open seat in Region 5 for the Board of Directors of the California Special Districts Association, and this item was placed on the Agenda in case anyone was interested in running for election or knew of any candidates to nominate. No action was taken.

2013 CASA Spring Conference – President Moorhouse said this item was on the Agenda for the Board's information, and if any member was interested in attending to call the Board Clerk to make arrangements.

Finance Committee – Director Damron reported that the committee met on February 20th and reviewed the monthly budget reports, COLA for FY 2013/14, quarterly insurance report, SSC and business survey updates.

Personnel Committee – General Manager said the personnel committee met on February 6th and discussed the proposed updates and revisions to the Personnel Rules and Regulations.

Public Relations Committee – Did not meet.

CASA Legislative Committee Report – President Moorhouse said the CASA Legislative Committee next meeting is scheduled for March 8th. A copy of the agenda was distributed.

LAFCO Report – None

SBCSDA Report – None.

CSRMA Report – None.

Board Member Vacation Dates – Director Graf will not be able to attend the April 2nd Board meeting.

Future Agenda Items – President Moorhouse said the Board workshop is tentatively scheduled for April 16th.

CLOSED SESSION – 6:30 p.m.

Legal counsel led the Board in to closed session on the following agendized item:

CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION: Pursuant to Government Code Section 54956.9(d)(1): Name of Case: Mark Gilbert v. Tierra Contracting, Inc.; City of Carpinteria; Carpinteria Sanitary District. Santa Barbara Superior Court Case No. 1415699.

RECONVENE OPEN SESSION – 6:34 p.m. President Moorhouse reconvened the open session and stated that there was no action taken on the closed session item.

Adjournment. There being no further items to discuss, President Moorhouse adjourned the meeting at 6:35 p.m.

Jeff Moorhouse
President

Lin Graf
Secretary

Mike Modugno
President Pro-Tem

Gerald Velasco
Secretary Pro-Tem

Michael Damron
Treasurer



Carpinteria Sanitary District

Board of Directors Meeting
General Manager's Status Report

TO: Board of Directors

FROM: Craig Murray, P.E. - General Manager

SUBJECT: **General Manager's Status Report**

DATE: March 19, 2013

SAMA Meeting Report. I attended the monthly meeting of the Sanitation Agency Managers' Association on March 13th at the Goleta Sanitary District. Kamil Azoury provided a status update on their major upgrade project, which is at the 95% completion level. Discussion of air quality issues included a round table on the new California Air Resources Board fleet program for portable diesel equipment. Several agencies are in progress with pipeline rehabilitation programs at this time.

Rincon Septic to Sewer Project Update. Staff is working with County of Santa Barbara officials to finalize a Grant of Easement Agreement for the pump station and pipeline within the Rincon Beach Park. Both the District and the Board of Supervisors are scheduled to consider this agreement on April 2nd. The design team held a half day review workshop on March 6th and final edits on the plans and specifications are underway. It is expected that the Board will be asked to consider authorizing bidding of the project at its next regular meeting. Letters to homeowners who desire to locate the new grinder pump tanks outside the footprint of their existing septic tank were distributed. There are associated cost obligations that are not part of the original assessment that the owner would incur for this elective change.

South Coast Recycled Water Development Plan Update. Director Modugno and I attended the final working group meeting for the IRWM sub-regional study on recycled water development on the South Coast on March 13th in Santa Barbara. The group reviewed the Draft South Coast Recycled Water Development Plan prepared over the past year or so by RMC Water with input from most of the water and wastewater agencies between Carpinteria and Goleta. This grant funded study will be finalized and will go through a public review process. Ultimately, it will be an appendix to the IRMWP which is being updated at this time. The recycled water study will be presented to the Board at a future date and further review and follow up may be coordinated with the Carpinteria Valley Water District.

Operations Update: WWTP and Collection System operations updates are as follows:

- The treatment plant is operating well and in full compliance with our NPDES discharge permit.
- Installation of the new plant air compressors and a successful startup occurred with assistance from Kaeser technical staff. The units are working well and will achieve desired energy savings and reliability goals.
- Five staff members attended the CWEA March Workshop held at the City of Oxnard WWTP on March 14th.
- Annual inspections of the E-One grinder pump and low pressure sewer system were

completed. Letters were sent to homeowners in Sandyland Cove and Sand Point Road reminding them of appropriate use guidelines (e.g. no discharge of cooking oils, keeping landscaping from overgrowing tank lids, etc.).

- The collection system is operating well. No SSOs or other significant problems have occurred since our last meeting.



Carpinteria Sanitary District
Board of Directors Meeting

STAFF REPORT

TO: Board of Directors
FROM: Craig Murray, P.E. - General Manager
SUBJECT: Board Workshop Planning
DATE: March 19, 2013

REQUESTED ACTION: Review tentative agenda for upcoming Board workshop and provide feedback to staff.

BACKGROUND: The Board and District staff have been working to develop a strategic planning workshop to be held in the first half of 2013. Attached is a tentative agenda for the workshop for review and consideration. The workshop is scheduled to occur on April 16th, a regular Board meeting day, but would start at 3:30 p.m. Board members should confirm their availability to attend this long range planning session.

RECOMMENDATION: Provide feedback on the workshop agenda as necessary.

SUGGESTED MOTION: None.

M_____ S_____

Ayes:_____ Nays:_____ Abstentions:_____

Prepared By: 
Craig Murray, P.E. - General Manager

Attachments: Preliminary Board Workshop Agenda

CARPINTERIA SANITARY DISTRICT PRELIMINARY BOARD WORKSHOP AGENDA April 16, 2013

Agenda Outline

1. Carpinteria Sanitary District – A History and a Look Forward
 - a. Historical overview presentation
 - b. Board discussion on “where we go from here”
2. CSD Mission Statement and Vision Statement
 - a. Review current version of mission and vision for CSD
 - b. Discuss process and basis for development of these overarching themes
3. District Financial Status
 - a. Historical look at rates, debt financing, etc.
 - b. Long Range CIP Overview
 - c. Computerized Financial Model Demonstration
 - d. Wrap up Discussion
4. Public Outreach Master Plan
 - a. General discussion on outreach goals and objectives
 - b. Resources and Costs
 - c. Plan Development and Implementation
5. Administration Building Replacement
 - a. Review Conditional Use Permit and Current Requirements
 - b. Discuss Options for Development – location, timing, etc.
 - c. Formulate a plan for implementation
6. Recycled Water in Carpinteria
 - a. History and overview
 - b. 2012/13 Regional Recycled Water Planning Study
 - c. Look Ahead Planning – Ad-Hoc Meetings with CVWD?
7. CSD Mission Statement and Vision Statement – Part Deux
 - a. Discuss and consider updates to mission and vision for CSD
 - b. Strategic goals and objectives
 - c. Wrap Up Discussion

Meeting Details (Draft Format – For Discussion)

Start Time: 3:00 p.m.

Dinner Break: 5:30 p.m.

- Food brought in – could be a working meal or a true break in action

Reconvene 6:15 p.m.

End Time: 7:30 p.m.

- Depending on time and progress, we may not hit all agenda items
- A follow-up session could be scheduled at Board’s discretion
- A written summary report would be generated
- Follow up activities will be documented in action plan format
- No facilitator – presentations by staff but ideal is true round table format
- Held at CSD Board Room – maybe change table layout to be less formal



Carpinteria Sanitary District

Board of Directors Meeting

STAFF REPORT

TO: Board of Directors

FROM: Craig Murray, P.E. - General Manager

SUBJECT: Resolution No. R-259 - A Resolution of Application of the Carpinteria Sanitary District Initiating Proceedings for the Rincon Beach Park Annexation to the Carpinteria Sanitary District

DATE: March 19, 2013

REQUESTED ACTION: That the Board review and adopt Resolution No. R-259 requesting Santa Barbara LAFCO approval of the application for the Rincon Beach Park Annexation to the Carpinteria Sanitary District.

LOCATION: Rincon Beach County Park (APN 001-220-048)

BACKGROUND: The County of Santa Barbara desires public sewer service for the public restroom located at the Rincon Beach Park. The existing restroom utilizes an on-site septic tank and drywell disposal system that will be abandoned in favor of public sewer service in conjunction with the upcoming Rincon Point Septic to Sewer Conversion Project. Annexation of the subject parcel, and concurrent modification of the District's sphere of influence, is necessary in order to provide service to the public restroom. Adequate capacity exists, or will exist upon completion of the larger project, to serve the County owned facilities.

Annexation of the Rincon Beach Park parcel was considered in the Third Addendum to the FEIR and FSEIR for the South Coast Beach Communities Septic to Sewer Project (SCH No. 2003071115), adopted by the District Board of Directors on July 17, 2012 via Resolution R-255. The County of Santa Barbara Board of Supervisors will consider an item to consent to the annexation at their meeting on April 2, 2013.

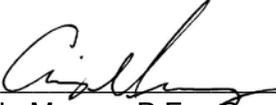
Attached for review is a copy of the District's application to annex the Rincon Beach Park parcel. Resolution No. R-259 formally requests LAFCO to consider and approve the annexation application at their next scheduled meeting. Also attached for reference is a copy of the application to amend the District's sphere of influence.

RECOMMENDATION: Staff recommends that the Board adopt Resolution No. R-259 requesting that Santa Barbara LAFCO approve the Rincon Beach Park Annexation to the Carpinteria Sanitary District.

SUGGESTED MOTION: I move that the Board adopt Resolution No. R-259 requesting that Santa Barbara LAFCO approve the Rincon Beach Park Annexation to the Carpinteria Sanitary District.

M _____ S _____

Ayes: _____ Nays: _____ Abstentions: _____

Prepared By:  _____
Craig Murray, P.E. - General Manager

Attachments: Resolution No. R-259
CSD Annexation Application
Sphere of Influence Amendment Application

P:\Board\Staff Reports\2013\03-19-13\RinconBeachPark_Annexation.doc

RESOLUTION NO. R-259

A RESOLUTION OF APPLICATION OF THE CARPINTERIA SANITARY DISTRICT INITIATING PROCEEDINGS FOR THE RINCON BEACH PARK ANNEXATION TO THE CARPINTERIA SANITARY DISTRICT

WHEREAS, the CARPINTERIA SANITARY DISTRICT (the “District”) desires to initiate proceedings for the adjustment of boundaries specified herein;

NOW THEREFORE, the Board of Directors of the District does hereby resolve and order as follows:

1. The proposal is made, and it is requested that proceedings be taken, pursuant to the Cortese/Knox/Hertzberg Local Government Reorganization Act of 2000, commencing with section 56000 of the California Government Code.
2. This proposal is an annexation to the District.
3. Potential environmental impacts associated with the proposed annexation have been addressed in the Third Addendum to the Final Environmental Impact Report and Final Supplemental Impact Report for the South Coast Beach Communities Septic to Sewer Project (SCH No. 2003071115), adopted by the Carpinteria Sanitary District Board of Directors on July 17, 2012 via Resolution R-255.
4. A description of the boundaries and a map of the affected territory are set forth in Exhibits A & B, attached hereto and by reference incorporated herein.
5. It is desired that the annexation be subject to the following terms and conditions:
 - A. That the territory proposed to be annexed shall be subject to its share of all of the indebtedness of the District including the bond indebtedness of the District.
 - B. The connection to the existing public sewer will be comprised of new private sewer lateral connection to the District’s Rincon Point Pump Station wet well, to be constructed within the annexed territory.
6. The reasons for this proposal are as follows:
 - A. The District is empowered to and is engaged in the collection and disposal of sewage and will construct facilities for disposal of sewage from the territory proposed to be annexed.
 - B. The property owners desire to connect an existing public restroom at the Rincon Beach Park to the District’s wastewater collection system.
7. The proposal is not consistent with the Sphere of Influence for the District and a proposal to modify the District’s Sphere of Influence is being processed concurrently.
8. The District consents to annex the territory once Santa Barbara LAFCO has approved the Change of Sphere application.
9. Consent is hereby given to the waiver of conducting authority proceedings.

PASSED AND ADOPTED by the Board of Directors of the **CARPINTERIA SANITARY DISTRICT** on the nineteenth day of March, 2013, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

We certify that the above is a true and correct copy of Resolution No. R-259, adopted by the Board of Directors of the Carpinteria Sanitary District on March 19, 2013.

Jeff Moorhouse
President, Board of Directors

ATTEST:

Lin Graf
Secretary, Board of Directors

Exhibit A

Rincon Beach Park Annexation to the Carpinteria Sanitary District Rincon Point Parking Lot

Legal Description

That portion of the Rancho El Rincon, in the County of Santa Barbara, State of California, as described in the Director's Deed from the State of California to the County of Santa Barbara recorded in the office of the County Recorder of said County February 19, 1975 as Instrument No. 4935 in Book 2552, Page 1310 of Official Records, described more particularly as follows;

Beginning at an angle point in the northeasterly line of the parcel annexed to the Carpinteria Sanitary District as described in the document recorded in the office of said County Recorder June 10, 2008 as Instrument No. 2008-0034566 of Official Records, and having a LAFCO designation of 07-5, being also a point in the southwesterly line of the Santa Barbara County parcel above-referenced, said point being the southeasterly terminus of the 13th course in said Director's Deed, recited as having a bearing and distance of "South 52°42'25" East, 285.24 feet";

Thence, 1st, along said northeasterly line of said Sanitary District Annexation 07-5, North 52°42'25" West, 60.06 feet to the most northerly corner of said Annexation;

Thence, 2nd, leaving said Annexation boundary and continuing along the boundary of said Director's Deed parcel the following twelve (12) courses:

2nd, North 52°42'25" West, 225.18 feet;

3rd, North 35°23'55" West, 94.69 feet;

4th, North 23°03'50" West, 154.70 feet;

5th, North 41°26'03" West, 994.04 feet;

6th, South 02°16'10" West, 52.83 feet;

7th, North 39°31'50" West, 453.69 feet;

8th, North 52°41'10" East, 151.15 feet;

9th, South 51°36'26" East, 261.59 feet;

10th, South 34°41'46" East, 706.30 feet;

11th, South 43°11'03" East, 982.32 feet;



12th, South 58°06'59" East, 191.25 feet;

13th, South 76°03'59" East, 154.76 feet to an angle point in said Sanitary District Annexation boundary hereinabove referenced;

Thence, along said last-mentioned boundary, the following four (4) courses:

14th, South 14°56'57" East, 90.00 feet;

15th, North 85°24'08" West, 226.91 feet;

16th, North 66°48'30" West, 155.82 feet;

and 17th, North 43°33'15" West, 108.68 feet to the point of beginning.

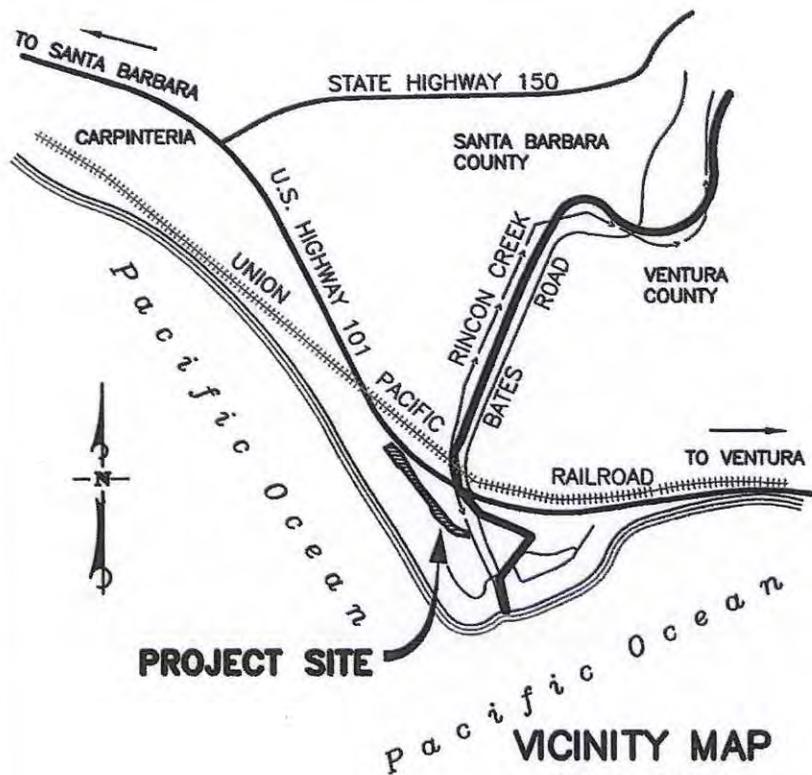
Containing 7.26 acres, more or less.



Prepared by:
Kenneth J. Wilson
PLS 7911
License expiration
date: 12/31/13

Kenneth J. Wilson
2-25-2013





NOT TO SCALE

ALL DISTANCES SHOWN HEREON
ARE EXPRESSED IN US SURVEY FEET

EXHIBIT "B"

SHEET 1 OF 2

FEBRUARY 25, 2013

APPROVED AS TO FORM
AND SURVEYING CONTENT

ALEKSANDAR JEVREMOVIC PLS 8378
SANTA BARBARA COUNTY SURVEYOR

PREPARED BY:
KENNETH J. WILSON
PLS 7911
LICENSE EXPIRATION
DATE: 12/31/13



Penfield & Smith
Engineering · Surveying · Planning
· Construction Management ·

111 East Victoria Street, Santa Barbara, CA 93101
Phone: (805) 963-9532 Fax: (805) 966-9801

W.O. 16269.40 16269.40\SURVEY\16269 RINCON PKG LOT ANNEX.dwg

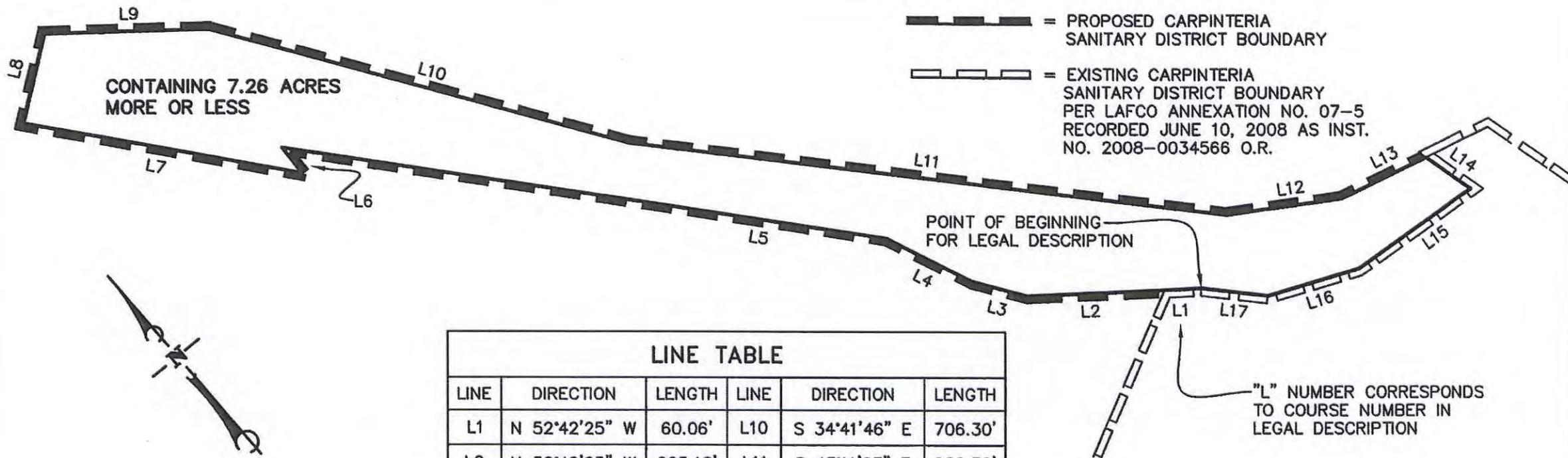


Kenneth J. Wilson
2-25-2013

RINCON BEACH PARK ANNEXATION TO THE CARPINTERIA SANITARY DISTRICT

A PORTION OF THE RANCHO EL RINCON
AS DESCRIBED IN THE DIRECTOR'S DEED TO THE
COUNTY OF SANTA BARBARA
RECORDED IN THE OFFICE OF THE SANTA BARBARA
COUNTY RECORDER FEBRUARY 19, 1975
AS INSTRUMENT NO. 4935, BOOK 2552, PAGE 1310
OF OFFICIAL RECORDS

COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA



CONTAINING 7.26 ACRES
MORE OR LESS

— = PROPOSED CARPINTERIA
SANITARY DISTRICT BOUNDARY

— = EXISTING CARPINTERIA
SANITARY DISTRICT BOUNDARY
PER LAFCO ANNEXATION NO. 07-5
RECORDED JUNE 10, 2008 AS INST.
NO. 2008-0034566 O.R.

POINT OF BEGINNING
FOR LEGAL DESCRIPTION

"L" NUMBER CORRESPONDS
TO COURSE NUMBER IN
LEGAL DESCRIPTION



LINE TABLE

LINE	DIRECTION	LENGTH	LINE	DIRECTION	LENGTH
L1	N 52°42'25" W	60.06'	L10	S 34°41'46" E	706.30'
L2	N 52°42'25" W	225.18'	L11	S 43°11'03" E	982.32'
L3	N 35°23'55" W	94.69'	L12	S 58°06'59" E	191.25'
L4	N 23°03'50" W	154.70'	L13	S 76°03'59" E	154.76'
L5	N 41°26'03" W	994.04'	L14	S 14°56'57" E	90.00'
L6	S 02°16'10" W	52.83'	L15	N 85°24'08" W	226.91'
L7	N 39°31'50" W	453.69'	L16	N 66°48'30" W	155.82'
L8	N 52°41'10" E	151.15'	L17	N 43°33'15" W	108.68'
L9	S 51°36'26" E	261.59'			

SCALE: 1"=200'



EXHIBIT "B"

SHEET 2 OF 2

RINCON BEACH PARK ANNEXATION TO THE
CARPINTERIA SANITARY DISTRICT



111 East Victoria Street, Santa Barbara, CA 93101
Phone: (805) 963-9532 Fax: (805) 966-9801

SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION

**Proposal Justification Questionnaire for Annexations,
Detachments and Reorganizations**

(Attach additional sheets as necessary)

1. Name of Application: (The name should match the title on the map and legal description; list all boundary changes that are part of the application)

Rincon Beach Park Annexation to the Carpinteria Sanitary District

2. Describe the acreage and general location; include street addresses if known:

The single parcel proposed for annexation is 7.6 acres in area. It is located at the southern terminus of Bates Road near the Santa Barbara County border with Ventura County. The location is described in the map and legal description associated with this application.

3. List the Assessor's Parcels within the proposal area:

001-220-048

4. Purpose of proposal: (Why is this proposal being filed? List all actions for LAFCO approval. Identify other actions that are part of the overall project, i.e., a tract map or development permit.)

Annexation for the purpose of providing public sewer service to the public restroom facility at the Rincon Beach Park in the County of Santa Barbara. The existing on-site septic system would be abandoned in favor of sanitary sewer service. Discretionary land use permits approved by the Santa Barbara County Planning Commission are as follows: 09CUP-00000-00053; 12DVP-00000-00007; 09CDP-00000-00105; and 12GOV-00000-00027.

5. Land Use and Zoning - Present and Future

- A. Describe the existing land uses within the proposal area. Be specific.

The site is an existing day use public park facility owned and operated by the County of Santa Barbara Community Services Department (Parks).

- B. Describe any changes in land uses that would result from or be facilitated by this proposed boundary change.

None

- C. Describe the existing zoning designations within the proposal area.

REC (Recreation)

- D. Describe any proposed change in zoning for the proposal area. Do the existing and proposed uses conform with this zoning?

None

- E. (For City Annexations) Describe the rezoning that will apply to the proposal area upon annexation. Do the proposed uses conform with this rezoning?

- F. List all known entitlement applications pending for the property (i.e., zone change, land division or other entitlements).

None

6. Describe the area surrounding the proposal

Using Table A, describe existing land uses, general plans and zoning designations for lands adjacent to and surrounding the proposal area. The application is incomplete without this table.

7. Conformity with Spheres of influence

- A. Is the proposal area within the sphere of influence of the annexing agency?

No

- B. If not, include a proposal to revise the sphere of influence.

SOI Amendment Application Submitted Concurrently

8. Conformity with County and City General Plans

- A. Describe the existing County General Plan designation for the proposal area.

Public Recreation

- B. (For City Annexations) Describe the City general plan designation for the area.

- C. Do the proposed uses conform with these plans? If not, please explain.

Yes. No change in use is proposed or anticipated.

9. Topography and Natural Features

- A. Describe the general topography of the proposal area and any significant natural features that may affect the proposal.

The Rincon Beach Park is located on a marine terrace approximately sixty feet in elevation above the adjacent Rincon Beach. Access to the beach is provided from the park via a staircase and a ramp down the bluff face. Access into the park is from Bates Road near the entrance to the Rincon Point residential community. Elevation increases as you proceed from the park entrance to the upper portion of the park.

- B. Describe the general topography of the area surrounding the proposal.

The site is bounded on the north and east by the US101 highway corridor and the Bates Road off ramp. To the west is the Pacific Ocean and the public beach area below the mean high tide line. The residential community to the south of the Rincon Beach Park is primarily located in the low lying areas on either side of Rincon Creek near its confluence with the Pacific Ocean.

10. Impact on Agriculture

- A. Does the affected property currently produce a commercial agricultural commodity?

No.

- B. Is the affected property fallow land under a crop rotational program or is it enrolled in an agricultural subsidy or set-aside program?

No.

- C. Is the affected property Prime Agricultural Land as defined in Government Code §56064?

No.

- D. Is any portion of the proposal area within a Land Conservation (Williamson) Act contract?

No.

- 1) If “yes,” provide the contract number and the date the contract was executed.
- 2) If “yes”, has a notice of non-renewal be filed? If so, when?
- 3) If this proposal is an annexation to a city, provide a copy of any protest filed by the annexing city against the contract when it was approved.

11. Impact on Open Space

Is the affected property Open Space land as defined in Government Code Section 65560?

No.

12. Relationship to Regional Housing Goals and Policies (City annexations only)

If this proposal will result in or facilitate an increase in the number of housing units, describe the extent to which the proposal will assist the annexing city in achieving its fair share of regional housing needs as determined by SBCAG.

This proposal will no increase the number of housing units.

13. Population

A. Describe the number and type of existing dwelling units within the proposal area.

The Rincon Beach Park host resides in a portable trailer located within the proposal area on the park property. There are no permanent residential structures or dwelling units within the proposal area.

B. How many new dwelling units could result from or be facilitated by the proposal?

Single-family 0 Multi-family 0

No new dwelling units are anticipated. The proposal could facilitate development of a permanent residence for the park host at some future date, but this is not

14. Government Services and Controls – Plan for Providing Services (per §56653)

A. Describe the services to be extended to the affected territory by this proposal.

The existing public restroom will be connected to the Carpinteria Sanitary District’s public sewer system. A gravity sewer lateral will connect the restroom to a proposed wastewater pump station that will be located within the Rincon Beach Park parcel.

B. Describe the level and range of the proposed services.

The restroom will be served by a 6-inch diameter lateral sewer pipeline.

C. Indicate when the services can feasibly be provided to the proposal area.

The services can be provided by the first half of 2014.

D. Indicate any improvements or upgrading of structures, roads, sewers or water facilities or other conditions that will be required as a result of the proposal.

A wastewater pump station, force main and low pressure sewer collection system are being constructed as part of a separate project to provide public sewer service to the Rincon Point residential community. The pump station will be located within the proposal area, but annexation of the Rincon Beach Park parcel is only required in order to provide public sewer service for the existing public restroom. Improvements for this purpose are described in Paragraph 14.A, above.

- E. Identify how these services will be financed. Include both capital improvements and ongoing maintenance and operation.

The facilities will be financed through a one-time Development Impact Fee and recurring annual sewer service charges pursuant to District ordinances. The capital improvements have agreed to be paid by the District. The District connection fee and annual service charges have agreed to be paid by the County.

- F. Identify any alternatives for providing the services listed in Section (A) and how these alternatives would affect the cost and adequacy of services.

The only feasible alternative to the provision of public sewer service would be to retain the existing on-site septic system and dry well disposal system for the public restroom facility. While this may be cost effective in the short term, septic systems in proximity to the Pacific Ocean and Rincon Creek have been implicated in surface water quality degradation. It is in the public interest to impelment the septic to sewer conversion project for this high use public facility.

15. Ability of the annexing agency to provide services

Attach a statement from the annexing agency describing its ability to provide the services that are the subject of the application, including the sufficiency of revenues (per Gov't Code §56668j).

See attached statement.

16. Dependability of Water Supply for Projected Needs (as per §56653)

If the proposal will result in or facilitate an increase in water usage, attach a statement from the retail water purveyor that describes the timely availability of water supplies that will be adequate for the projected needs.

No increase in water useage is anticipated as a result of this annexation.

17. Bonded indebtedness and zones – These questions pertain to long term debt that applies or will be applied to the affected property.

- A. Do agencies whose boundaries are being changed have existing bonded debt? Yes. _____
If so, please describe.

The Carpinteria Sanitary District 2003 Wastewater Revenue Refunding Bonds were issued in January 2003. Approximately \$13.2M in principal remains outstanding with the last series of bonds maturing in 2025.

- B. Will the proposal area be liable for payment of its share of this existing debt? Yes _____
If yes, how will this indebtedness be repaid (property taxes, assessments, water sales, etc.)

A portion of the annual sewer service charges paid by future customers in the annexation area will be dedicated to repayment of the outstanding revenue bonds. The bond debt is attributable to a major wastewater treatment plant upgrade in 1993 and a pending 2013 upgrade that benefit all District customers.

- C. Should the proposal area be included within any 'Division or Zone for debt repayment? _____
If yes, please describe.

No.

- D. (For detachments) Does the detaching agency propose that the subject territory continue to be liable for existing bonded debt? . If yes, please describe.

18. Environmental Impact of the Proposal

- A. Who is the "lead agency" for this proposal? Carpinteria Sanitary District _____

- B. What type of environmental document has been prepared?

None, Categorically Exempt -- Class _____

EIR X Negative Declaration _____ Mitigated ND _____

Subsequent Use of Previous EIR _____ Identify the prior report. _____

- B. If an EIR has been prepared, attach the lead agency's resolution listing significant impacts anticipated from the project, mitigation measures adopted to reduce or avoid significant impacts and, if adopted, a "Statement of Overriding Considerations."

Annexation of the Rincon Beach Park parcel was considered in the Third Addendum to the Final Environmental Impact Report and Final Supplemental Impact Report for the South Coast Beach Communities Septic to Sewer Project (SCH No. 2003071115), adopted by the Carpinteria Sanitary District Board of Directors on July 17, 2012 via Resolution R-255. A copy of the resolution and Addendum document are attached.

The complete FEIR/FSEIR package, including the original resolution approving the larger project and approving a Statement of Overriding Considerations are available upon request. This is a voluminous package of materials that does not address annexation of the subject parcel.

19. Boundaries

- A. Why are these particular boundaries being used? Ideally, what other properties should be included in the proposal?

The Rincon Point residential community has already been annexed to the Carpinteria Sanitary District service area. Sewer service is being requested only for the parcel in question and there are no adjacent or proximal parcels that should logically be included with this proposal.

- B. If any landowners have included only part of the contiguous land under their ownership, explain why the additional property is not included.

N/A

20. Final Comments

- A. Describe any conditions that should be included in LAFCO's resolution of approval.

The Carpinteria Sanitary District does not require inclusion of any conditions in LAFCO's resolution of approval.

- B. Provide any other comments or justifications regarding the proposal.

The County of Santa Barbara, through action by the Board of Supervisors on April 2, 2013, has consented to annexation of the Rincon Beach Park parcel to the Carpinteria Sanitary District. No other parcels or territory are included in this proposal.

- C. Enclose all pertinent staff reports and supporting documentation related to this proposal. Note any changes in the approved project that are not reflected in these materials.

See attached.

21. Notices and Staff Reports

List up to three persons to receive copies of the LAFCO notice of hearing and staff report.

	<u>Name</u>	<u>Address</u>
A.	Craig Murray	5300 Sixth Street, Carpinteria, CA 93013
B.	Jill Van Wie	610 Mission Canyon Rd, Santa Barbara, CA 93105
C.	Ginger Andersen	111 E. Victoria Street, Santa Barbara, CA 93101

Who should be contacted if there are questions about this application?

<u>Name</u>	<u>Address</u>	<u>Phone</u>
Craig Murray	5300 Sixth Street, Carpinteria, CA 93013	805-684-7214

Signature _____

Date _____

TABLE A

Information regarding the areas surrounding the proposal area

	Existing Land Use	General Plan Designation	Zoning Designation
East	Transportation Corridor	Transportation Corridor	TC
West	Pacific Ocean	N/A	N/A
North	Transportation Corridor	Tranportation Corridor	TC
South	Residential	Single Family Residential	DR-3.5 / 7-R-1

Other comments or notations:

**Rincon Beach Park Annexation to the Carpinteria Sanitary District
LAFCO 13-X**

**CARPINTERIA SANITARY DISTRICT
STATEMENT OF ABILITY TO SERVE**

Pursuant to California Government Code Section 56668

To Whom It May Concern:

The Carpinteria Sanitary District has sufficient capacity within its wastewater collection, treatment and disposal facilities to provide sanitary sewer service to those parcels within the Rincon Beach Park Annexation area boundaries. Projected revenue from the single user within the project area is believed to be adequate to provide service to that user following the proposed boundary change.

CERTIFICATION

I certify the information included herein is true and correct to the best of my knowledge.

Name (please print) Craig M. Murray, P.E.

Signature _____ Date _____

SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION

Questionnaire for Amending a Sphere of Influence,

(Attach additional sheets as necessary)

Sphere of Influence of the **Carpinteria Sanitary District**

Purpose of the proposal

1. Why is this proposal being filed? List all actions for LAFCO approval. Identify other actions that are part of the overall project, i.e., a tract map or development permit.

This proposal is being filed in conjunction with an application for the proposed Rincon Beach Park Annexation to the Carpinteria Sanitary District (District). An amendment to the District's Sphere of Influence is necessary in order to provide public sewer service to an existing public restroom facility within the Rincon Beach Park, which is owned and operated by the County of Santa Barbara Community Services Department (Parks).

Consultation with the County (City sphere changes only)

2. Provide documentation regarding consultation that has occurred between the City and the County with regard to agreement on boundaries, development standards and zoning requirements for land in the proposed sphere as required by Government Code §56425.

Description of area to be included in the sphere

3. What area is proposed to be included in the sphere? Attach a map identifying the current sphere and the proposed addition. What is the acreage?

The single parcel occupied by the Rincon Beach Park (APN 001-220-048) is proposed for inclusion in the District's sphere. The parcel is 7.6 acres in total.

4. Why was it decided to use these particular boundaries?

Adjacent residential areas are already within the District's sphere. Only this parcel requires public sewer service at this time.

5. What are the existing land uses for the proposal area? Be specific.

Public Recreation.

6. Are there proposed land uses for the proposal area? Be specific.

No change in land use or zoning is proposed.

Relationship to Existing Plans

7. Describe current County general plan and zoning designations for the proposal area.

**General Plan Designation: Public Recreation
Zoning Designation: REC (Recreation)**

8. Describe any City general plan and rezoning designations for the proposal area.

N/A

Environmental Assessment

9. What is the underlying project? Who is the lead agency? What type of environmental document has been prepared for the proposed project?

The underlying project is the provision of sanitary sewer service to an existing public restroom facility at the Rincon Beach Park. The existing on-site septic system would be abandoned concurrently. The Carpinteria Sanitary District is the lead agency.

Annexation of the Rincon Beach Park parcel and the associated sphere amendment were considered in the Third Addendum to the Final Environmental Impact Report and Final Supplemental Impact Report for the South Coast Beach Communities Septic to Sewer Project (SCH No. 2003071115), adopted by the Carpinteria Sanitary District Board of Directors on July 17, 2012 via Resolution R-255.

Justification

10. To assist LAFCO in making determinations pursuant to Government Code §56425, please provide information relevant to each of the following:

A. Present and planned uses in the area, including agricultural and open-space lands.

Public recreation is the present and planned land use for the entire proposal area.

B. Present and probable needs for public facilities and services in the area.

Public sewer service will be provided to the Rincon Beach Park as part of this project proposal.

C. Present capacity of public facilities and adequacy of public services the affected agency provides or is authorized to provide.

Adequate capacity to serve the Rincon Beach Park restroom will be available upon completion of the South Coast Beach Communities Septic to Sewer Project.

D. Existence of any social or economic communities of interest in the area.

None.

Additional Comments

11. Provide any other comments or justifications regarding the proposal.

12. Enclose any pertinent staff reports and supporting documentation related to this proposal.

The County of Santa Barbara, through action by the Board of Supervisors on April 2, 2013, has consented to annexation of the Rincon Beach Park parcel to the Carpinteria Sanitary District. No other parcels or territory is included in this proposal.

13. Notices and Staff Reports

See attached.

List up to three persons to receive copies of the LAFCO notice of hearing and staff report.

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Signature _____

Date _____