

**AGENDA**  
**FOR THE REGULAR MEETING OF THE GOVERNING BOARD  
TO BE HELD JANUARY 19, 2010**

The regular meeting of the Governing Board will be held commencing at 5:30 p.m. The location of the meeting is at 5300 Sixth Street, Carpinteria, California.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**BOARD APPROVAL OF AGENDA**

AS [SUBMITTED] [MODIFIED]

Board President asks the Board, public, staff, and legal counsel if there are any additions and/or modifications to the Agenda.

**I. APPROVAL OF MINUTES**

December 15, 2009

AS [SUBMITTED] [MODIFIED]

**II. PUBLIC FORUM**

The public may address the Governing Board on items of interest to the public which are not already on this evening's agenda and are within the subject matter jurisdiction of the Board. The time allotted for this discussion shall be pursuant to Board Bylaws.

**III. MATTERS BEFORE THE BOARD**

**A. GENERAL REPORTS:**

**1. General Manager's Status Report**

**(Pages 1 - 10)**

Description: General Manager to review his written report regarding the following issues:

- Carpinteria Emergency Response Exercise
- Reimbursement of Prior Septic to Sewer Project Expenditures
- CASA Mid-Year Conference Report
- Bluffs Sewer Relocation Project Update
- Western Padaro Lane Main Sewer Extension
- Safety and Training Officer Recruitment
- Information Request For Texas Case
- Plant Water System Upgrade Project Report
- Montecito Sanitary District Outfall Dispersion Study
- Operations Update

**2. Task Order No. 5 – Penfield & Smith General Services Agreement (Pages 11 - 16)  
Bluffs Sewer Relocation Project Permitting Assistance**

Description: Board to consider authorizing the General Manager to approve Task Order

No. 005 pursuant to the as-needed engineering services agreement with Penfield & Smith.

Staff Recommendation: Staff recommends that the Board authorize the General Manager to approve Task Order No. 005 in the amount of \$19,500, pursuant to the as-needed engineering services agreement with Penfield & Smith.

**3. FY 2009/10 Mid-Year Budget Adjustment (Pages 17 - 22)**

Description: Board to review and consider approval of the modifications to the FY 2009/2010 Operating Budget and CIP Budget as recommended by the Board Finance Committee.

Recommendation: It is the recommendation of the Board Finance Committee that the proposed modifications to the FY 2009/10 budget be approved as presented.

**4. Policy and Procedure for Annual Employee Cost of Living Adjustment (COLA) (Pages 23 - 27)**

Description: Board to consider approval of the Policy and Procedure for Annual Employee Cost of Living Adjustment (COLA) as recommended by the Board Adhoc COLA Committee.

Staff Recommendation: It is the recommendation of the Board Adhoc COLA Committee that the proposed Policy and Procedure for Annual Employee Cost of Living Adjustment (COLA) be approved as presented.

**5. LAFCO Commission – Special District Member Vacancy (Pages 28 - 31)**

Description: Information is being presented to the Board from LAFCO regarding a special district member vacancy on the LAFCO Commission.

Staff Recommendation: None. Informational Item Only.

**6. 2010 CASA D.C. Conference Washington, D.C. (Pages 32 - 34)**

Description: Information is being presented to the Board regarding the 2010 CASA D.C. Conference to be held at the Hotel Monaco in Washington, D.C. on March 8-10, 2010. The Board may consider approving attendance by interested Board members.

Staff Recommendation: None. Board Decision.

**IV. BOARD ITEMS**

**A. COMMITTEE REPORTS**

Description: Verbal reports by the committee chairperson(s) of the following committees:

- Standing Finance Committee
- Standing Personnel Committee
- Standing Public Relations Committee

**B. GENERAL ITEMS**

1. CASA Legislative Committee Report (Jeff Moorhouse)
2. Future Agenda Items

**V. ADJOURNMENT**

---

**FURTHER INFORMATION AVAILABLE**

A staff report providing more detailed information is available for most agenda items and may be reviewed in the District office during regular hours (Monday - Friday from 8:00 a.m. to 12:00 p.m. and/or 1:00 p.m. to 5:00 p.m.). Copies of individual reports may be requested at this office. Call (805) 684-7214 extension 10 for more information.

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact the District's Board Secretary at (805) 684-7214, extension 10, at least 48 hours prior to the start of the meeting.

---

Next Ordinance Available.....#11  
Next Resolution Available.....R-228  
Posting Date.....011410